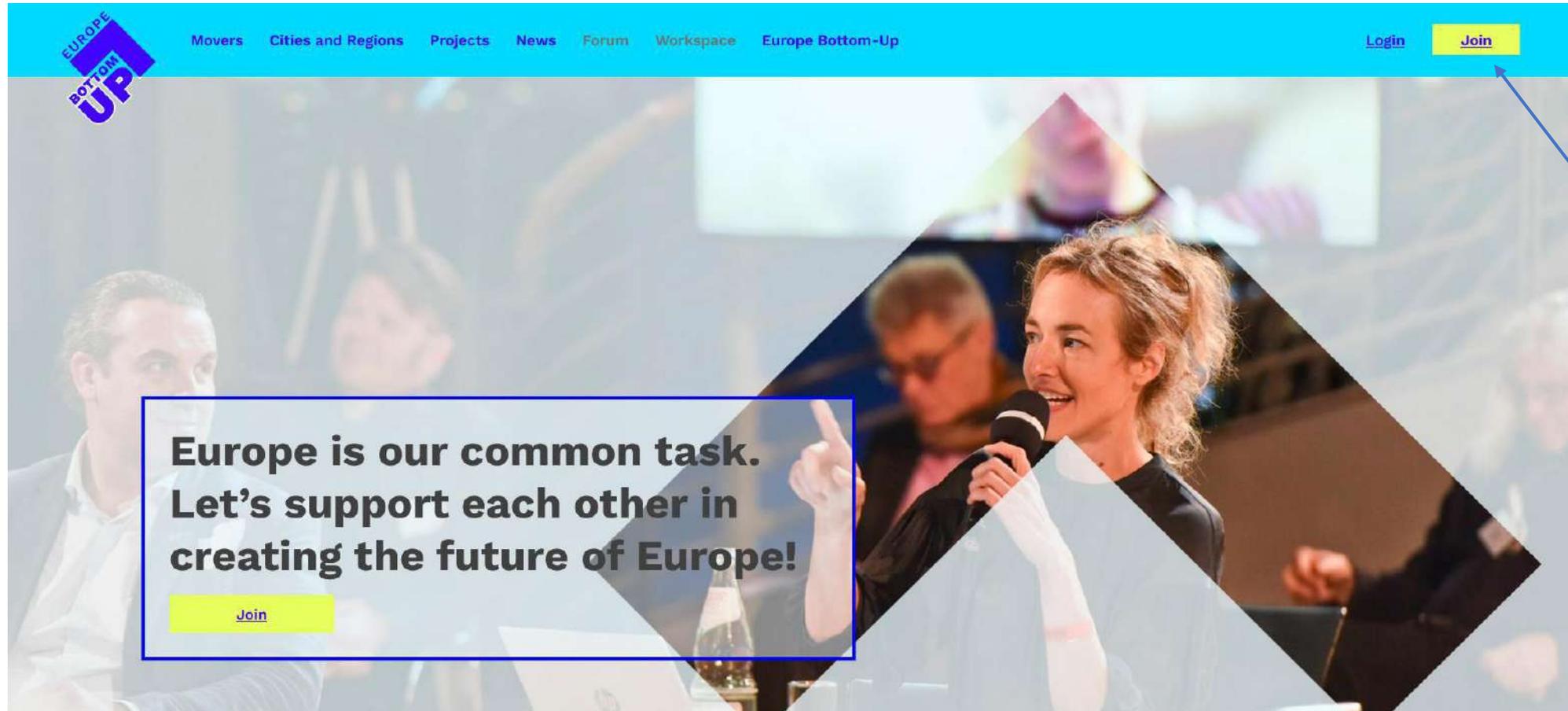




Europe Bottom-Up!

User manual for group admins

How to join the platform



The image shows a screenshot of the Europe Bottom-Up platform website. The top navigation bar is blue and contains the following links: Movers, Cities and Regions, Projects, News, Forum, Workspace, and Europe Bottom-Up. On the right side of the navigation bar, there are two buttons: a blue 'Login' button and a yellow 'Join' button. A blue arrow points from the right side of the image towards the 'Join' button. The main content area features a large, semi-transparent diamond-shaped image of a woman speaking into a microphone. Overlaid on this image is a white text box with a blue border containing the text: **Europe is our common task. Let's support each other in creating the future of Europe!** Below this text is a yellow 'Join' button.

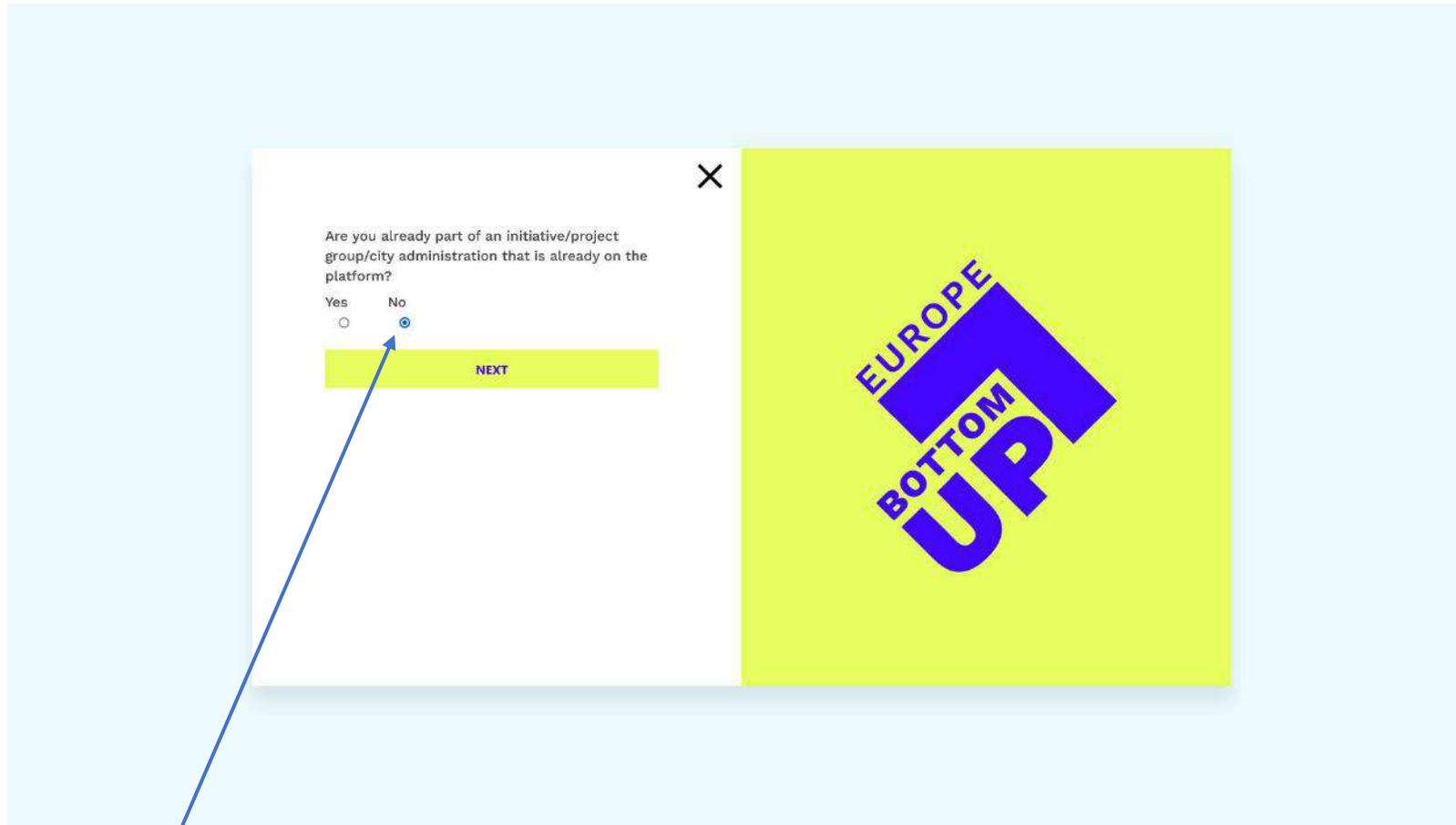
**EUROPE
BOTTOM
UP**

Movers Cities and Regions Projects News Forum Workspace Europe Bottom-Up

Login **Join**

**Europe is our common task.
Let's support each other in
creating the future of Europe!**

Join



You only need to fill out the join form if you would like to register a new initiative, organisation or city to the platform. If your initiative or project group is already on the platform and you would to join them, request an invitation from their admin!

< Step Back X

Type of mover *

Initiative

Name of your organisation
example.initiative

Website
www.example.initiative.de

NEXT

* Required fields

< Step Back X

Short description of your initiative *

This is a test initiative.

In what ways is the work of your organisation related to Europe? *

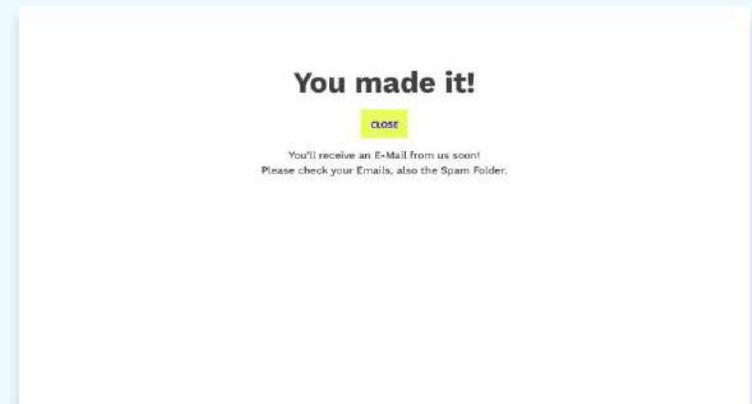
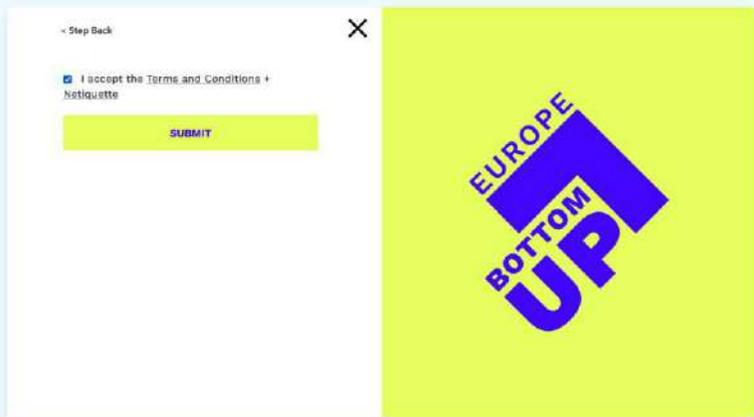
This is a test initiative.

How did you hear from Europe Bottom-Up ?

NEXT

* Required fields

Fill out the requested fields



To read the Terms and Conditions and the Netiquette, click on the links.

Europe Bottom Up Registration

▼ Von: "Europe Bottom Up" <no-reply@europebottomup.eu> +

Hello,

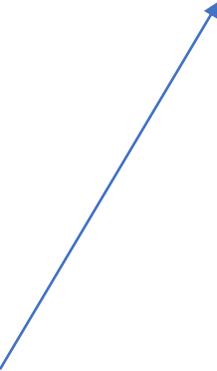
welcome to the platform Europe Bottom-Up! Here is your personal registration link, that will expire in 48 hours.

[Join Europe Bottom Up](#)

In order to fill out your profile and present your projects, please follow this link <https://europebottomup.eu/wp-admin>

We are very happy to count you as one of our new movers and are looking forward to co-create the future of Europe with you!
Do not hesitate to contact us in case of any questions or difficulties.

The Europe Bottom-Up! Team



Once you have filled out the form and your registration request has been validated, please first follow the „Join Europe Bottom Up“ Link to set up your password and username.

EUROPE BOTTOM UP - SINGLE SIGN ON

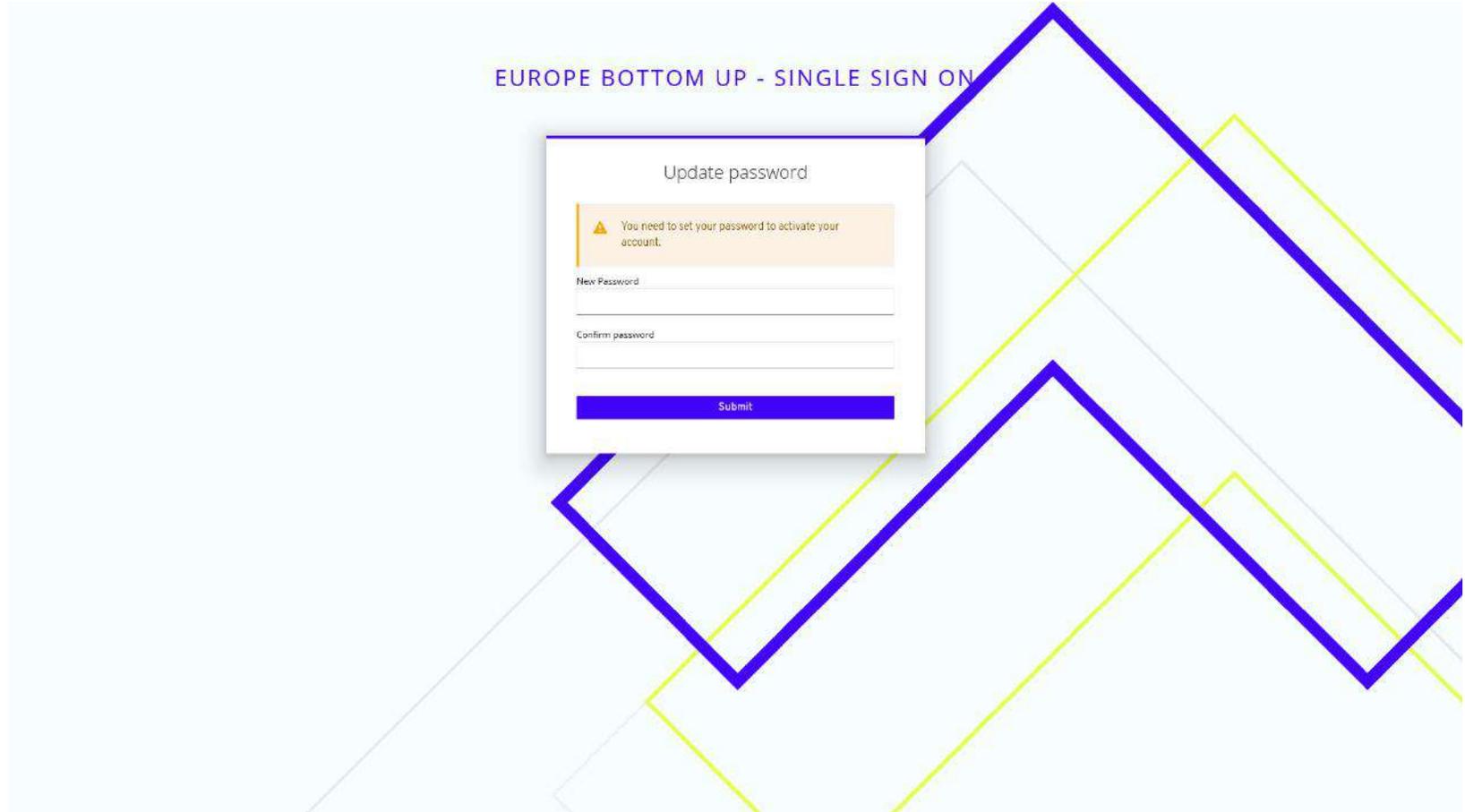
Perform the following action(s)

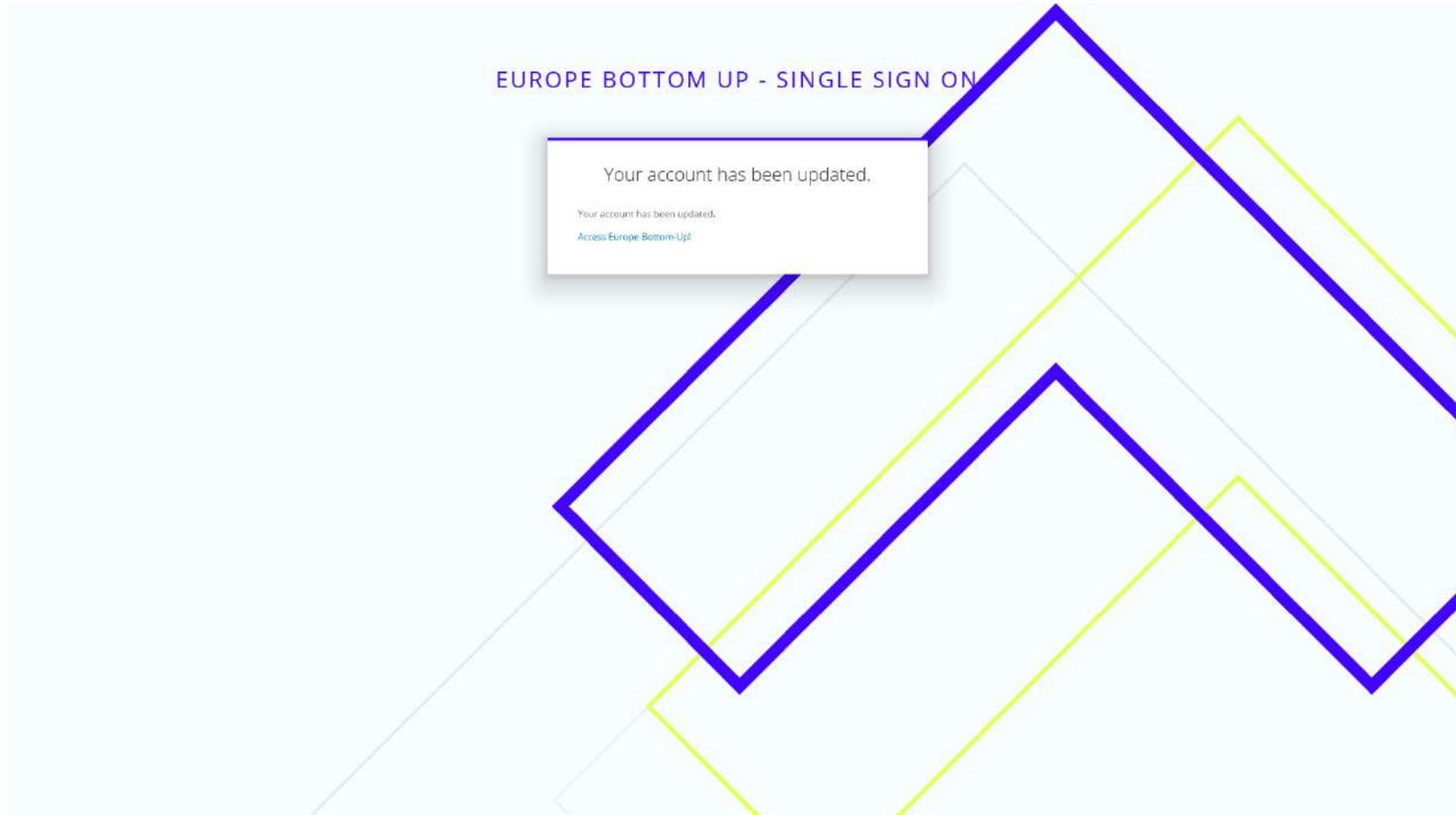
Perform the following action(s)

» [Click here to proceed](#)

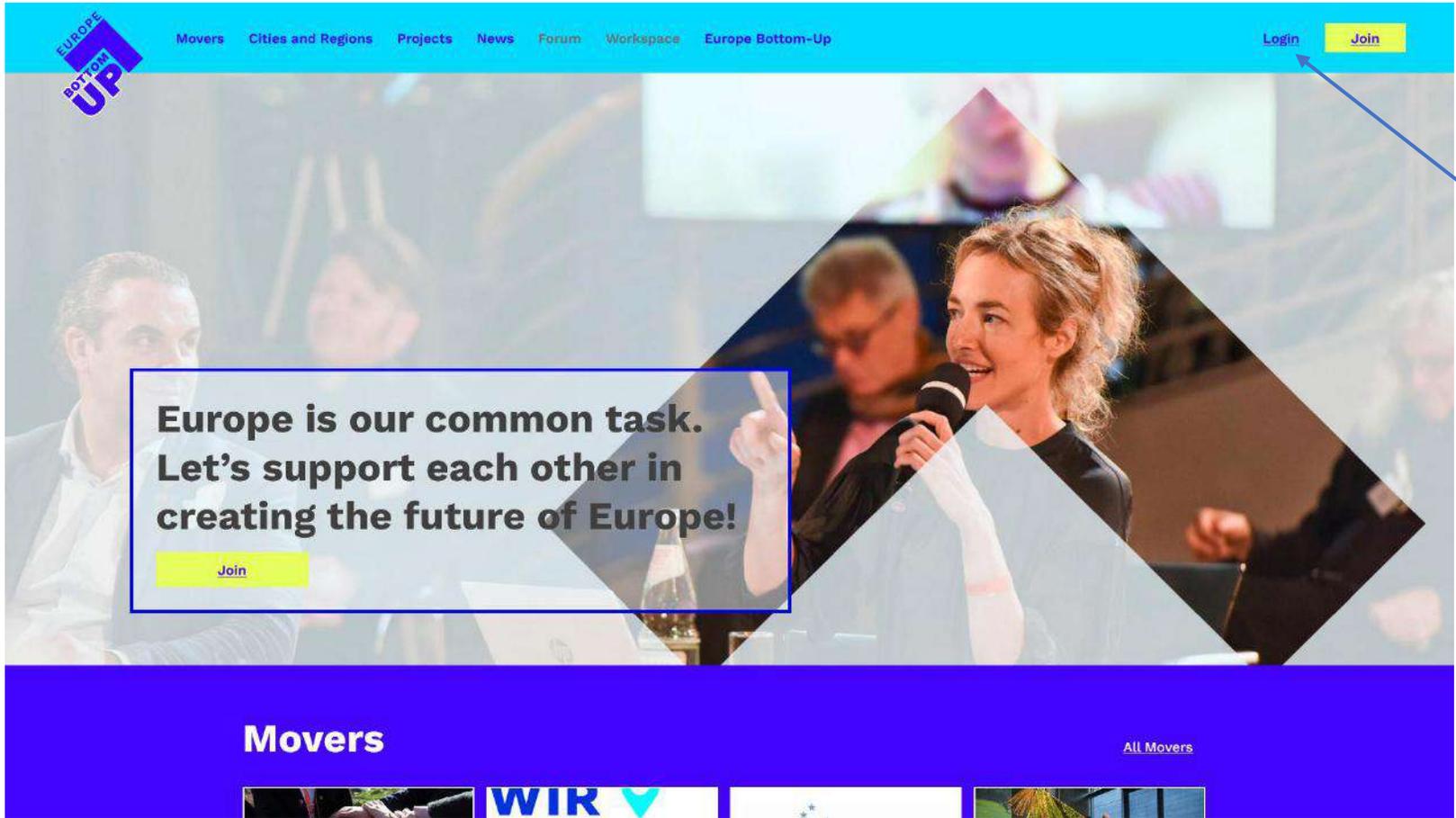


Set your password





Once your account has been activated, go to the Europe Bottom-Up Website and login.



Login

Join

**Europe is our common task.
Let's support each other in
creating the future of Europe!**

Join

Movers

[All Movers](#)

WIR

Log into the platform then go back to your confirmation email in your inbox

Europe Bottom Up Registration

▼ Von: "Europe Bottom Up" <no-reply@europebottomup.eu> +

Hello,

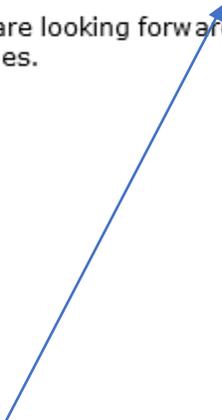
welcome to the platform Europe Bottom-Up! Here is your personal registration link, that will expire in 48 hours.

[Join Europe Bottom Up](#)

In order to fill out your profile and present your projects, please follow this link <https://europebottomup.eu/wp-admin>

We are very happy to count you as one of our new movers and are looking forward to co-create the future of Europe with you!
Do not hesitate to contact us in case of any questions or difficulties.

The Europe Bottom-Up! Team



This time, follow the link to the backend, where you can fill out your profile.

Welcome
to the
Backend 😊

The screenshot shows the WordPress 5.9.3 dashboard. The left sidebar menu is visible, with 'Members' highlighted. A blue arrow points from the 'Members' menu item to the text below. The main dashboard area shows several widgets: 'At a Glance' (3 Posts, 17 Pages, 1 Comment), 'Quick Draft' (Title, Content, Save Draft), 'Activity' (Recently Published), and 'WordPress Events and News' (Attend an upcoming event near you, WordCamp Europe, WordPress 6.0 Beta 3, WPTavern: Gutenberg 13.1 Ships a Batch of Improvements and Implements a New Border Design Component, WPTavern: Coming in Gutenberg 13.2: Users' Editor Preferences Will Be Stored in the Database, Improving Persistence Across Sessions, Post Status: This Week at WordPress.org (April 25, 2022), Meetups, WordCamps, News). The top right corner shows 'Screen Options' and 'Help' buttons. The bottom right corner shows 'Version 5.9.3'.

In order to fill out your profile and for it to appear on the platform, click on the „Members“ section

The screenshot shows the WordPress 'Members' management interface. On the left is a dark sidebar with navigation options: Dashboard, Media, Projects, Members (highlighted), Members, Add New, Themes, Places, EBU User Management, and Collapse menu. The main content area is titled 'Members' and includes an 'Add New' button. Below the title, there are filters for 'All (15)', 'Mine (1)', 'Published (7)', 'Drafts (8)', and 'Trash (20)'. A search bar and 'Search Posts' button are also present. The members list is a table with columns for 'Title' and 'Date'. The first row contains a checkbox, the name 'example,initiative -- Draft', and the date '2022/04/28 at 1:31 pm'. A blue arrow points from the text below to the name in this row. Below the table are bulk action controls: 'Bulk actions' dropdown, 'Apply' button, and 'Filter' button. The footer of the page includes the text 'Thank you for creating with [WordPress](#)' and 'Version 5.9.3'.

Click on the name of your initiative to open your profile

Fill out our change the name of your initiative

Fill out the description of your initiative

Add a profile picture

example.initiative

Permalink: <https://europebottomup.eu/members/example-initiative/> Edit

Add Media

Paragraph B I H2 H3 H4 H5 H6 Link Unlink

Description of the initiative.

Word count: 4 Draft saved at 1:33:47 pm. Last edited on April 28, 2022 at 1:31 pm.

Member

Teaser Image

No image selected Add Image

Connect Url

<https://test.initiative.eu>

Member Metadata

Member Type

Cities & Regions

Initiatives

Project Groups

Save Draft Preview

Status: Draft Edit

Visibility: Public Edit

Publish immediately Edit

Move to Trash Publish

To save your changes and publish them on the platform

To see what the profile page looks like

Add the URL of your organisation – it must be in the format <https://www.example.com>

Scroll down for the rest

The screenshot shows a web form with the following sections:

- Type:** A dropdown menu with 'Public' selected.
- City:** A text input field containing 'Berlin'.
- Country:** A dropdown menu with 'Germany' selected.
- Users:** A dropdown menu with 'Select'.
- Topics Section Title:** A text input field.
- Topics:** A list of topics with a search bar and a scrollbar. The visible topics are: Antidiscrimination, equity and empowerment; Civil society; Culture; Democracy and participation; Migration and inclusion; Mobility.
- Project:** A list of projects with a search bar. The visible projects are: A soul for Europe Extremadura; Berlin Forum; Europe Workshop in Zittau exhibitions/festivals/events (draft); project1234.
- Contact Section Title:** A text input field.

Fill out your city and country

Select topics you are working on

Select the projects you are part of (if already on the platform)

Scroll further down to complete the application

Europe Bottom-Up

Howdy, 63e81596-52d9-4d8f-a765-4cb6f8e91565

Search...

A Soul for Europe Extremadura
Berlin Forum
Europe Workshop in Zittau
exhibitions/festivals/events (draft)
project1234

Contact Section Title

Contact

Text	Link

Add Row

Latitude

Longitude

keycloak-group-id

a5eb6654-fd45-450c-ae6f-61dc458f93d3

keycloak-owner-id

63e81596-52d9-4d8f-a765-4cb6f8e91565

Page Metadata

Teaser Text

Thank you for creating with [WordPress](#)

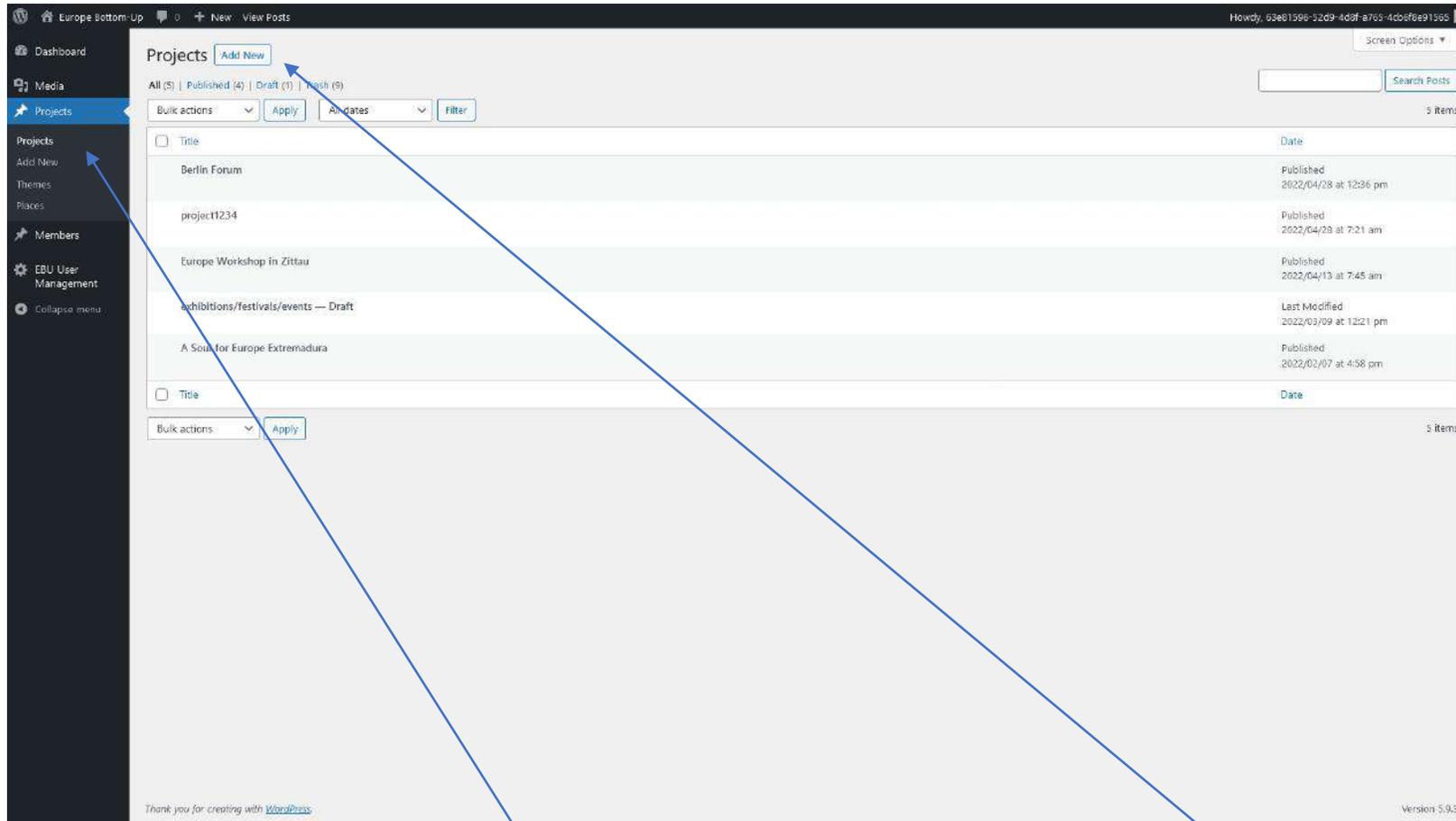
Version 5.9.3

To give a contact email address or social media channels, fill out this section and add more if needed

To appear on the map, fill out the geographic coordinates of the city you are living in

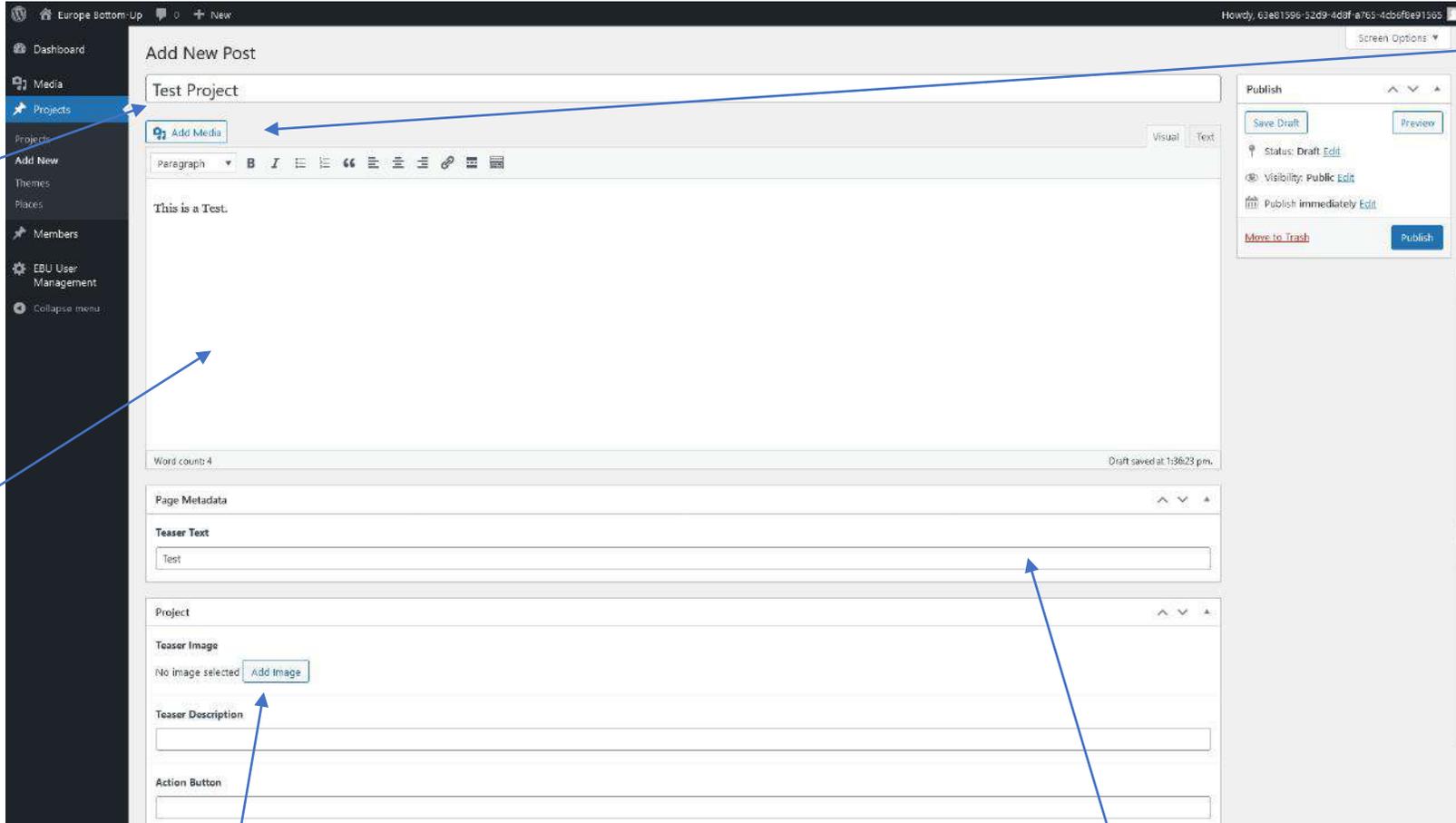
Dont forget to fill out the teaser text that describes your initiative in one sentence

Create a project



In order to create a project, click on the projects section

Then click on Add new



Give your project a title

Write your project description

To add a „profile“ picture to your project

Don't forget to write a small teaser (or just use the first sentence of your project description) or your project will just look empty

To add an image inside your description

Don't forget to hit publish when you are finished

Don't forget to scroll down to fill out the rest of the sections

The screenshot shows a WordPress admin interface for creating a project. The left sidebar contains navigation links: Dashboard, Media, Projects (highlighted), Add New, Themes, Places, Members, EBU User Management, and Collapse menu. The main content area has several sections: 'facebook', 'Instagram', and 'twitter' (each with a text input field); 'Topics' (with a search bar and a list of categories including Antidiscrimination, equity and empowerment, Civil society, Culture, Democracy and participation, Migration and inclusion, and Mobility); 'Member' (with a search bar and a list of members including Cities for Europe, ECOC network project, example initiative, Local democracy practice (draft), and Local democracy practice); 'Latitude' (with a text input field and a location icon); and 'Longitude' (with a text input field and a location icon). A blue arrow points to the 'Longitude' field. At the bottom right, there is a 'Publish' button highlighted with a red circle. The footer includes 'Thank you for creating with WordPress' and 'Version 3.9.3'.

In order for your project to appear on the map, you need to give in the geographic coordinates of your location – just look them up online 😊

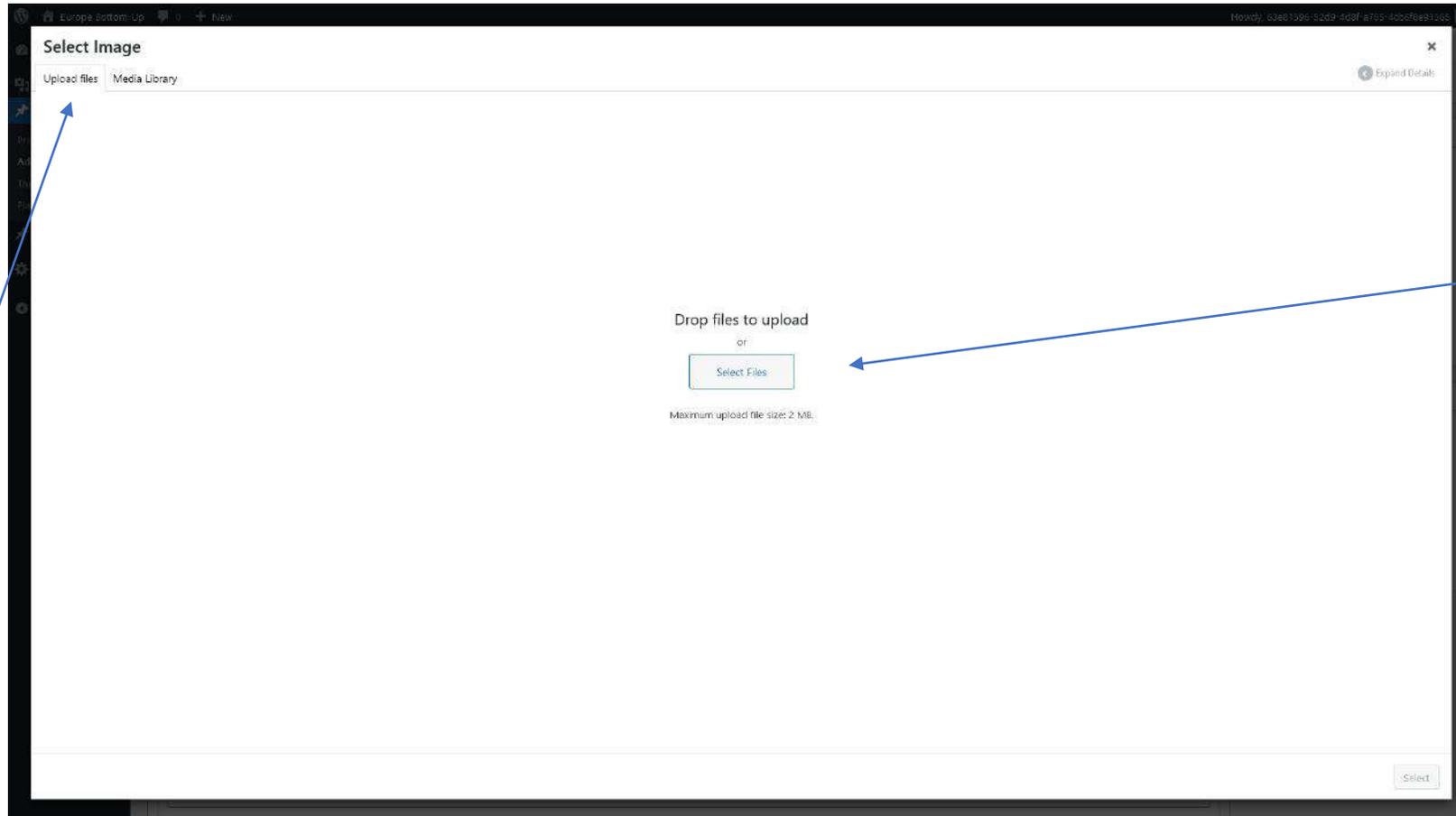
This is a close-up of the 'Publish' section of the form. It features a 'Save Draft' button on the left and a 'Preview' button on the right. Below these are three status options: 'Status: Draft Edit', 'Visibility: Public Edit', and 'Publish immediately Edit'. At the bottom of this section, there is a 'Move to Trash' link on the left and a blue 'Publish' button on the right, which is circled in red.

Once you have filled out everything, don't forget to scroll back up and hit the button „publish“ to save all the information!

Adding images to your profile and projects

Whenever you click on add media or add image, the image library opens

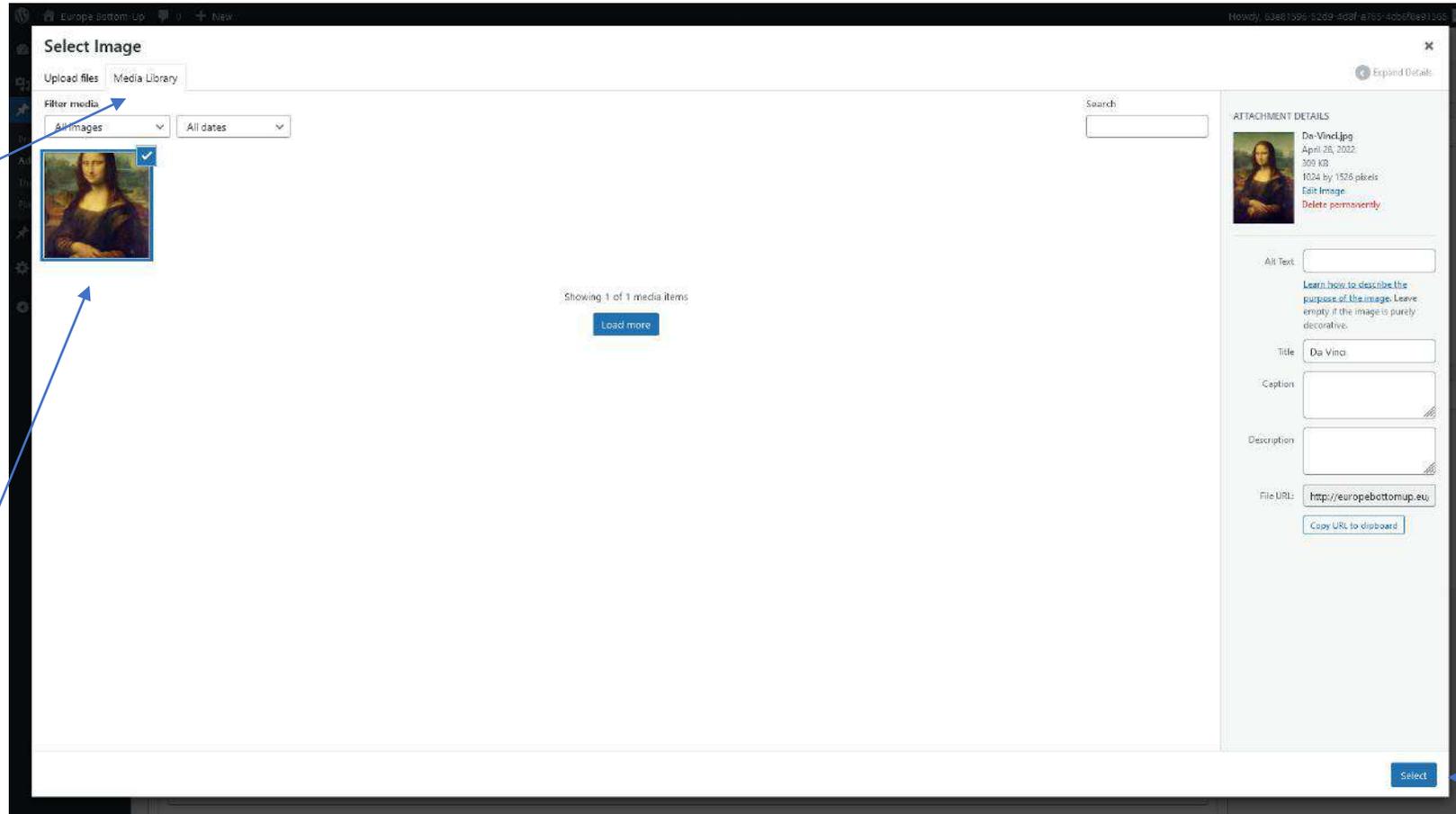
This tab indicates you are in the upload section of the library



Just upload your image by clicking on select file

Once you have uploaded your picture, it is in the library

Click on it to select it as your profile or project picture.



Don't forget to fill out the information about your image, especially if you need to indicate the artist/photographer or the owner of the copyrights (if not yours)

Then click on select to save it as your profile or project pic

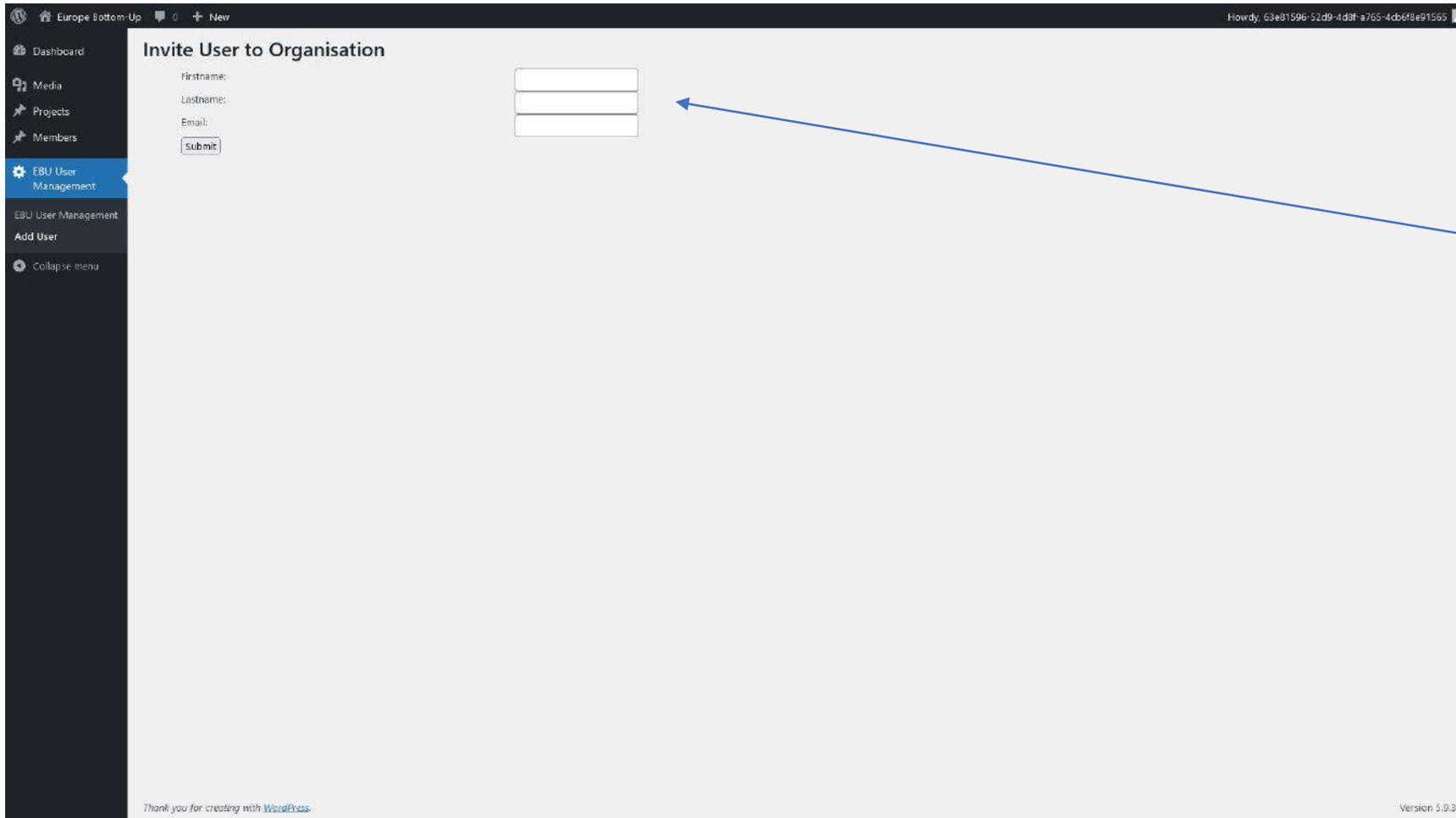
Once you have selected your image, you will be redirected to the „project“ or „members“ page.

Your picture is now selected and visible here

The screenshot displays a content management system interface. On the left is a dark sidebar with navigation options: Dashboard, Media, Projects (highlighted), Add New, Themes, Places, Members, EBU User Management, and Collapse menu. The main content area features a rich text editor with a toolbar and a text box containing "This is a Test.". Below the editor are sections for Page Metadata, Teaser Text (containing "Test"), and Project Teaser Image, which shows a selected image of the Mona Lisa. The right sidebar contains a status bar with "Save Draft", "Preview", "Status: Draft", "Visibility: Public", and "Publish immediately" buttons. Below this are sections for Themes and Places, each with a list of categories and checkboxes.

Don't forget to click on publish to save the changes

How to add members to your organisation

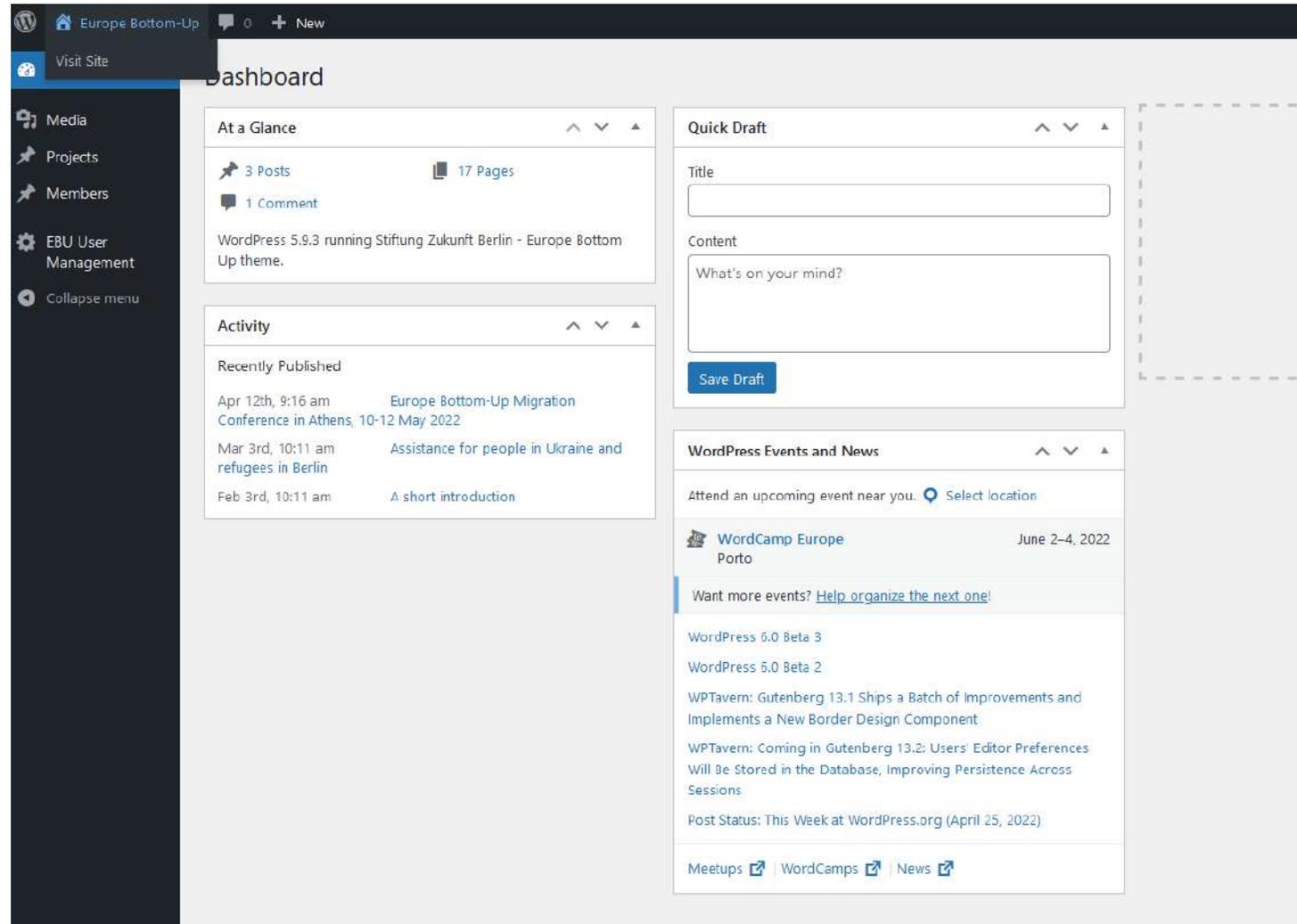


The screenshot shows a WordPress dashboard with a dark sidebar on the left. The sidebar contains a menu with items: Dashboard, Media, Projects, Members, EBU User Management (highlighted in blue), EBU User Management Add User, and Collapse menu. The main content area is titled 'Invite User to Organisation' and contains a form with three input fields labeled 'Firstname:', 'Lastname:', and 'Email:'. Below these fields is a 'Submit' button. A blue arrow points from the 'Submit' button to the text on the right. Another blue arrow points from the 'EBU User Management' menu item to the text on the left. At the bottom of the page, there is a footer with the text 'Thank you for creating with WordPress' and 'Version: 3.9.3'.

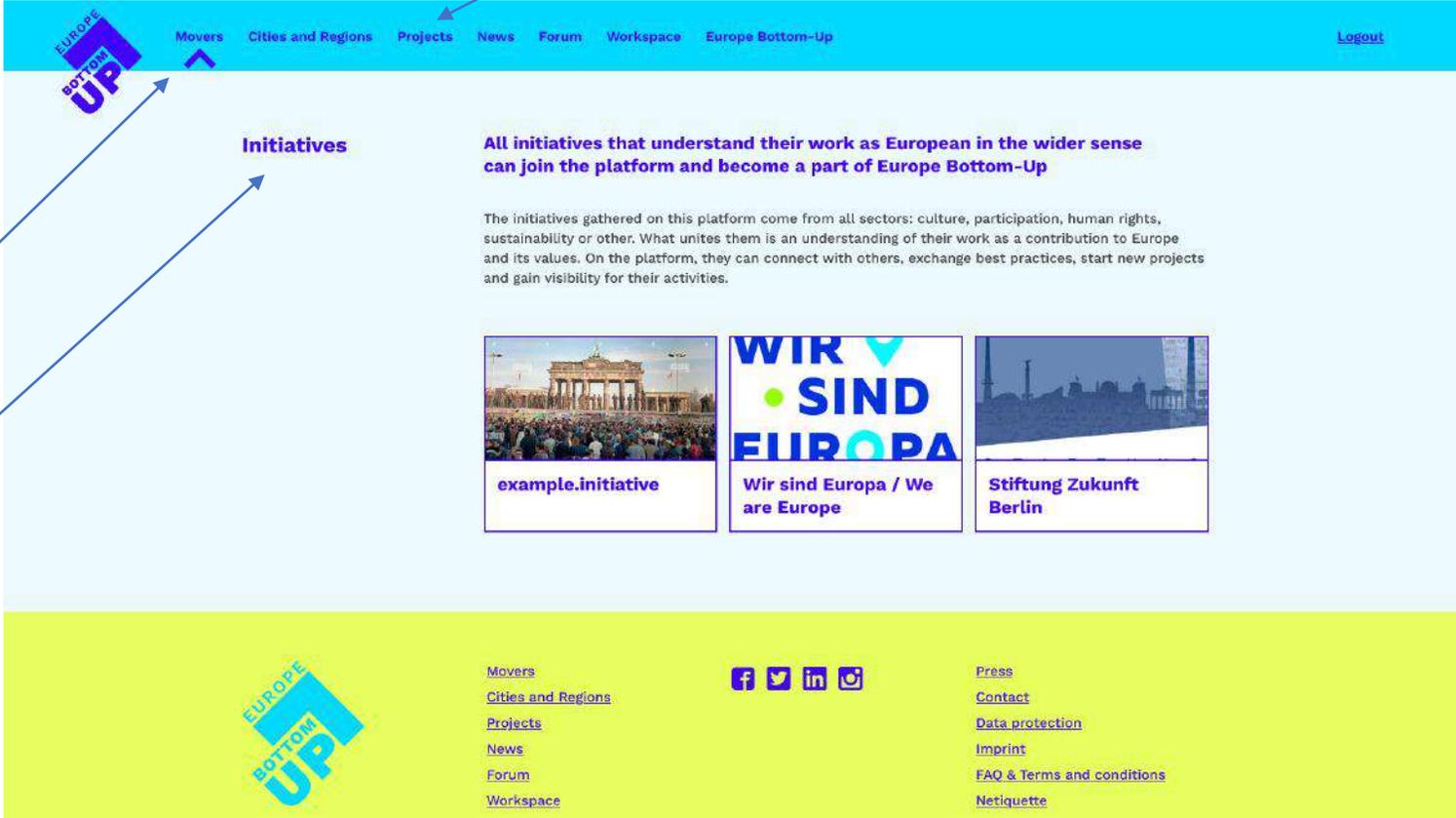
In order to invite collaborators to be a part of your organisation, click on EBU user management, then Add User

Fill out the form and hit „submit“ to send an invitation email to your team members

Once you have filled out your profile, created your profile and invited your team members, go back to the Europe Bottom-Up Site by clicking on the „Europe Bottom-Up“ button



Your project will be listed under „projects“



Once you have filled out your profile, you will be listed under the movers in the category that you chose

The screenshot shows the user interface of the Europe Bottom-Up website. At the top, a blue navigation bar contains the logo on the left and menu items: Movers, Cities and Regions, Projects, News, Forum, Workspace, Europe Bottom-Up, and Logout. The main content area is light blue and features a profile for 'example.initiative'. On the left of the profile is a photo of the Brandenburg Gate in Berlin. To the right of the photo, the text 'Berlin DE' is displayed above a purple 'Connect' button. Below this is an 'About us' section with a text input field containing 'Description of the initiative.'. Underneath is a 'Projects' section with a card for 'Test Project' that includes a right-pointing arrow. The footer is a solid yellow-green color, containing the logo on the left, a list of navigation links in the center, social media icons (Facebook, Twitter, LinkedIn, Instagram) in the middle, and a list of legal and contact links on the right.

Link to your website

Your projects are listed directly on your page

Once you have filled out your profile, all your information will be visible on your page

Project title

Germany

Project description

This is a Test.

Connect

Members

Topics +

Links to your website

Listing topics help others find you via the topic filter function

If you added other members of the platform are part of the project, they will be listed here

Login to the Backend

Europe Bottom Up Registration

▼ Von: "Europe Bottom Up" <no-reply@europebottomup.eu> +

Hello,

welcome to the platform Europe Bottom-Up! Here is your personal registration link, that will expire in 48 hours.

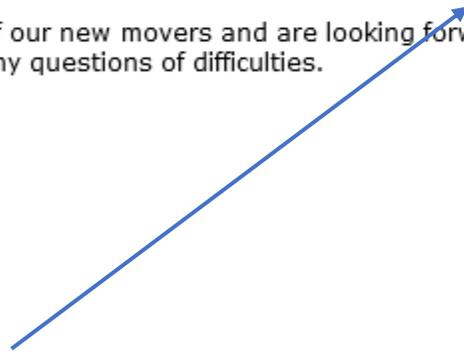
[Join Europe Bottom Up](#)

In order to fill out your profile and present your projects, please follow this link <https://europebottomup.eu/wp-admin>

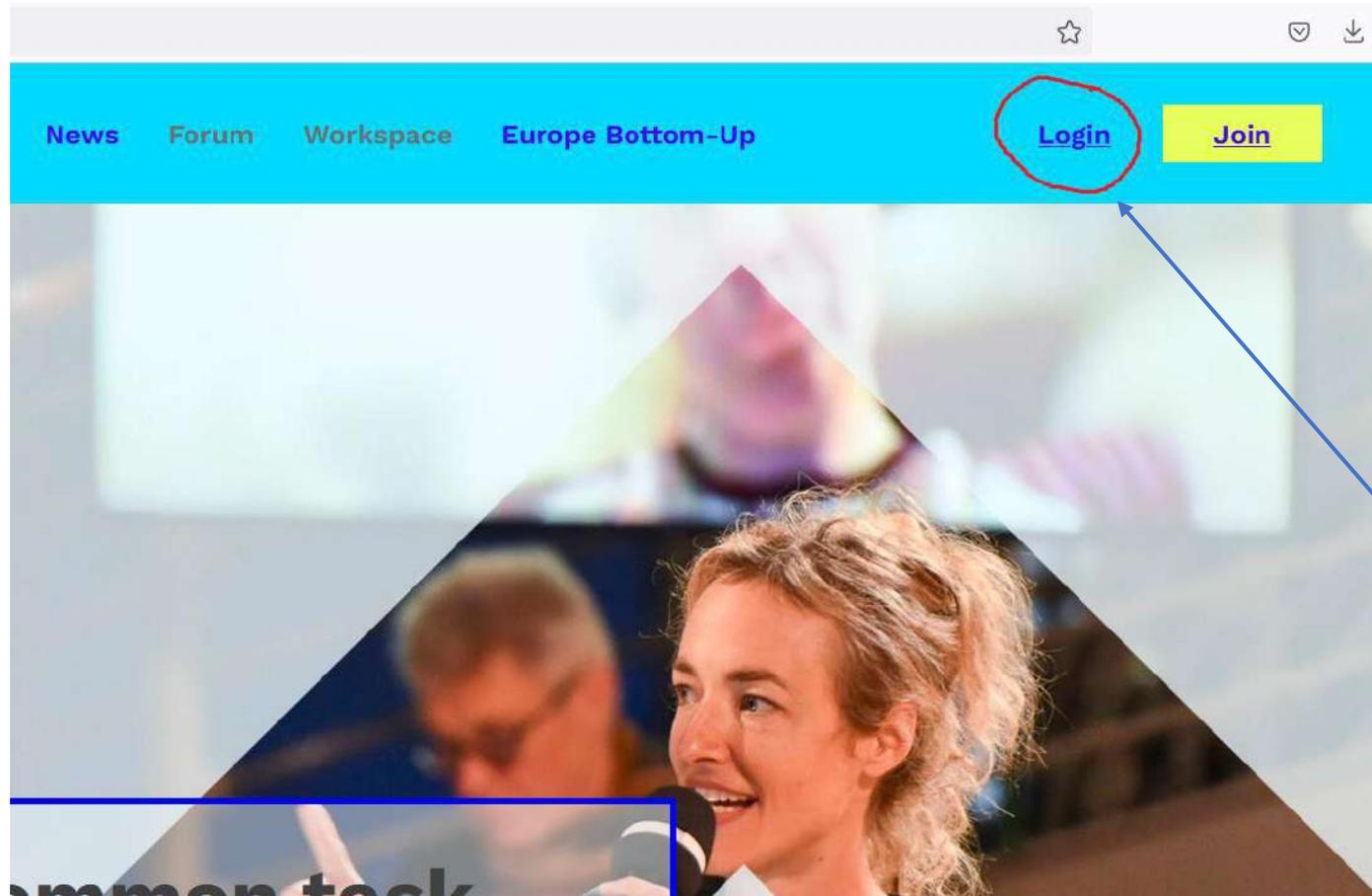
We are very happy to count you as one of our new movers and are looking forward to co-create the future of Europe with you!
Do not hesitate to contact us in case of any questions or difficulties.

The Europe Bottom-Up! Team

Whenever you want to modify your profile, add a new project or invite new team members, you will need to go back to the back end. In order to do that, log into your Europe Bottom-Up account first, then simply open this link. It is very important to save it or bookmark it !!!



Log in to your account



After successfully registering to the platform and setting your password and username, just click on the login button to login.

EUROPE BOTTOM UP - SINGLE SIGN ON

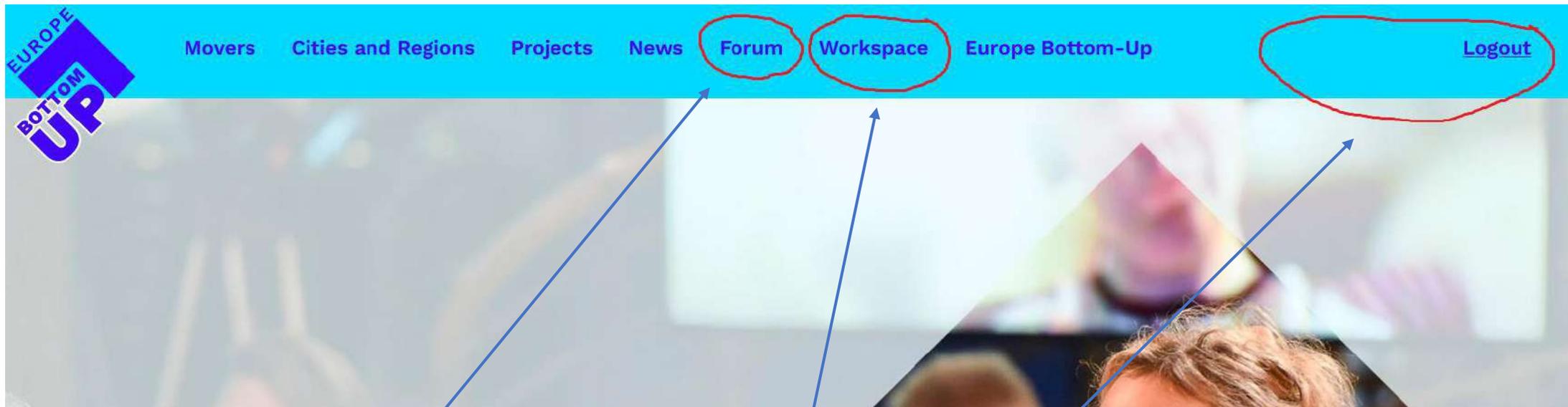
Sign in to your account

Username or email

Password

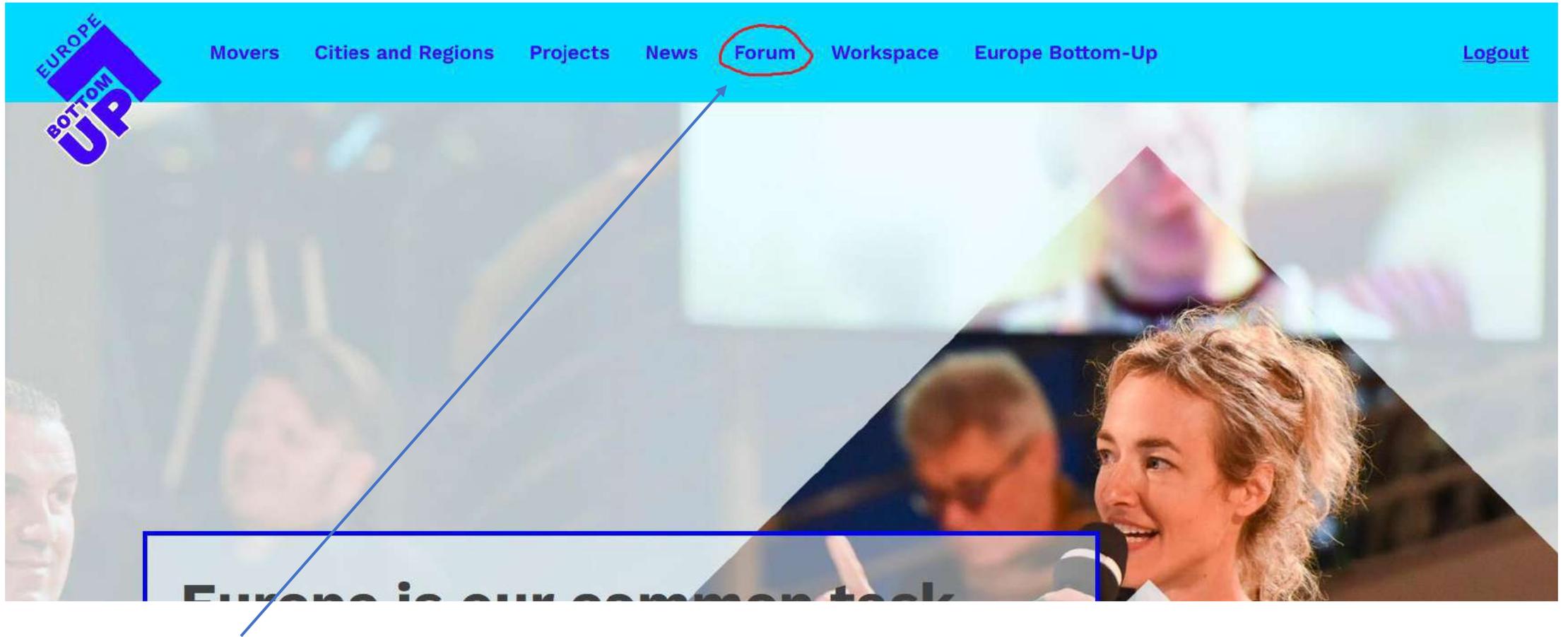
[Forgot Password?](#)

Sign In

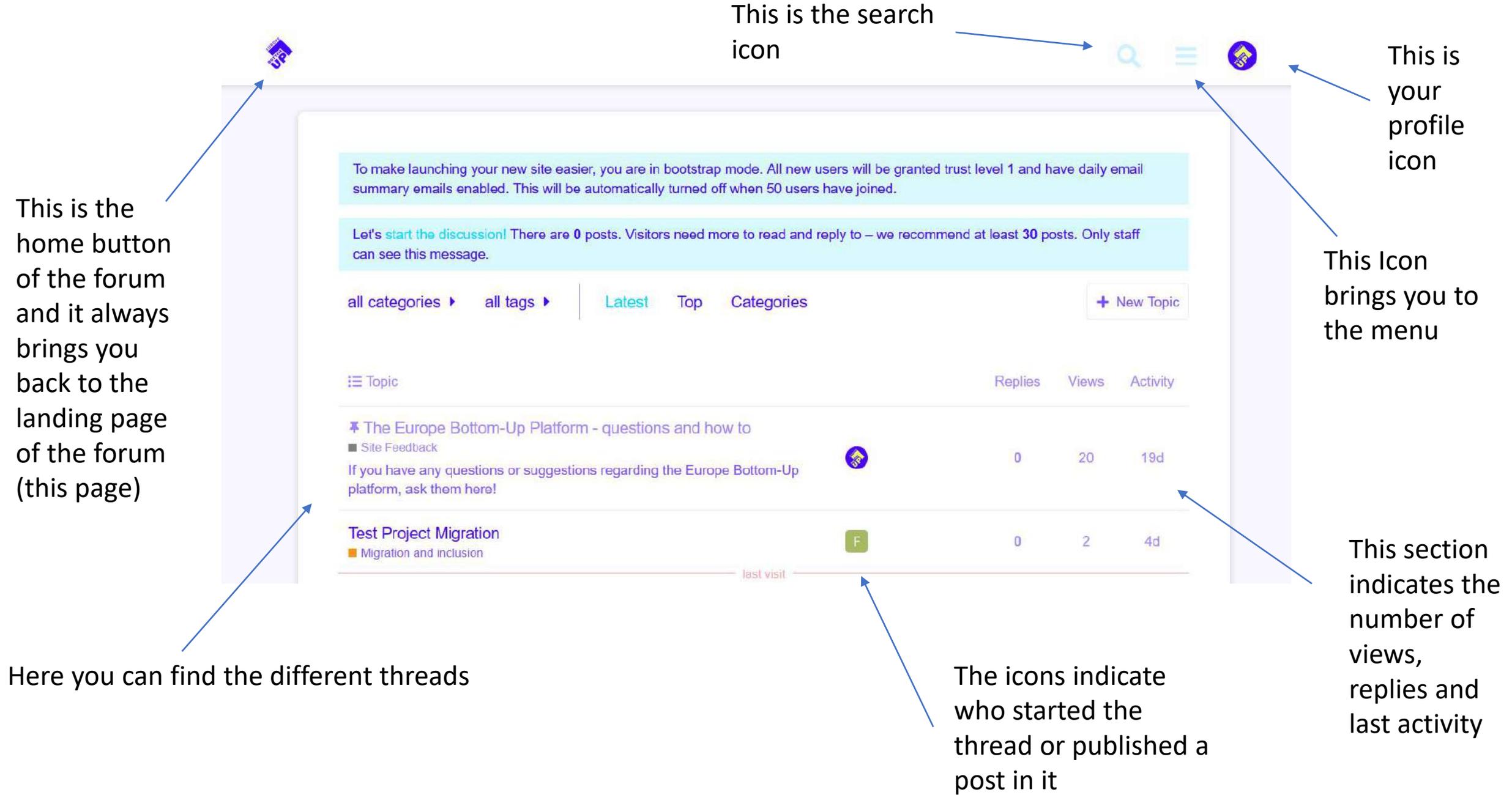


Once you are successfully logged in, the Forum and Workspace become accessible.
When logged in, the Forum and Workspace Buttons become dark blue and can be clicked. The join button also disappears and is replaced by the logout button.

The Forum



To enter the Forum, click on the Button



Read or post to a thread

Posts are organized with the latest post on top

To read a thread or post a reply, click on the thread

The screenshot shows a forum interface with a light blue header and a white main content area. At the top left is a logo with 'EUROPE' and 'UP'. At the top right are icons for search, a menu, and a user profile. Below the header, there are two light blue informational boxes. The first box contains text about bootstrap mode and email settings. The second box encourages starting a discussion, noting there are 0 posts and recommending at least 30 posts. Below these boxes are navigation links: 'all categories', 'all tags', 'Latest' (highlighted), 'Top', and 'Categories'. A '+ New Topic' button is on the right. A table lists threads with columns for 'Topic', 'Replies', 'Views', and 'Activity'. The first thread is 'The Europe Bottom-Up Platform - questions and how to' with a sub-category 'Site Feedback', 0 replies, 20 views, and 19 days old. The second thread is 'Test Project Migration' with a sub-category 'Migration and inclusion', 0 replies, 2 views, and 4 days old. A 'last visit' link is at the bottom.

Topic	Replies	Views	Activity
The Europe Bottom-Up Platform - questions and how to ■ Site Feedback	0	20	19d
Test Project Migration ■ Migration and inclusion	0	2	4d



Let's [start the discussion!](#) There are 0 posts. Visitors need more to read and reply to – we recommend at least 30 posts. Only staff can see this message.



The Europe Bottom-Up Platform - questions and how to

■ Site Feedback



system

3 Mar 22



If you have any questions or suggestions regarding the Europe Bottom-Up platform, ask them here!



Reply



Share

Bookmark

Flag

Reply

begin composing a reply to this topic

Pinned Globally

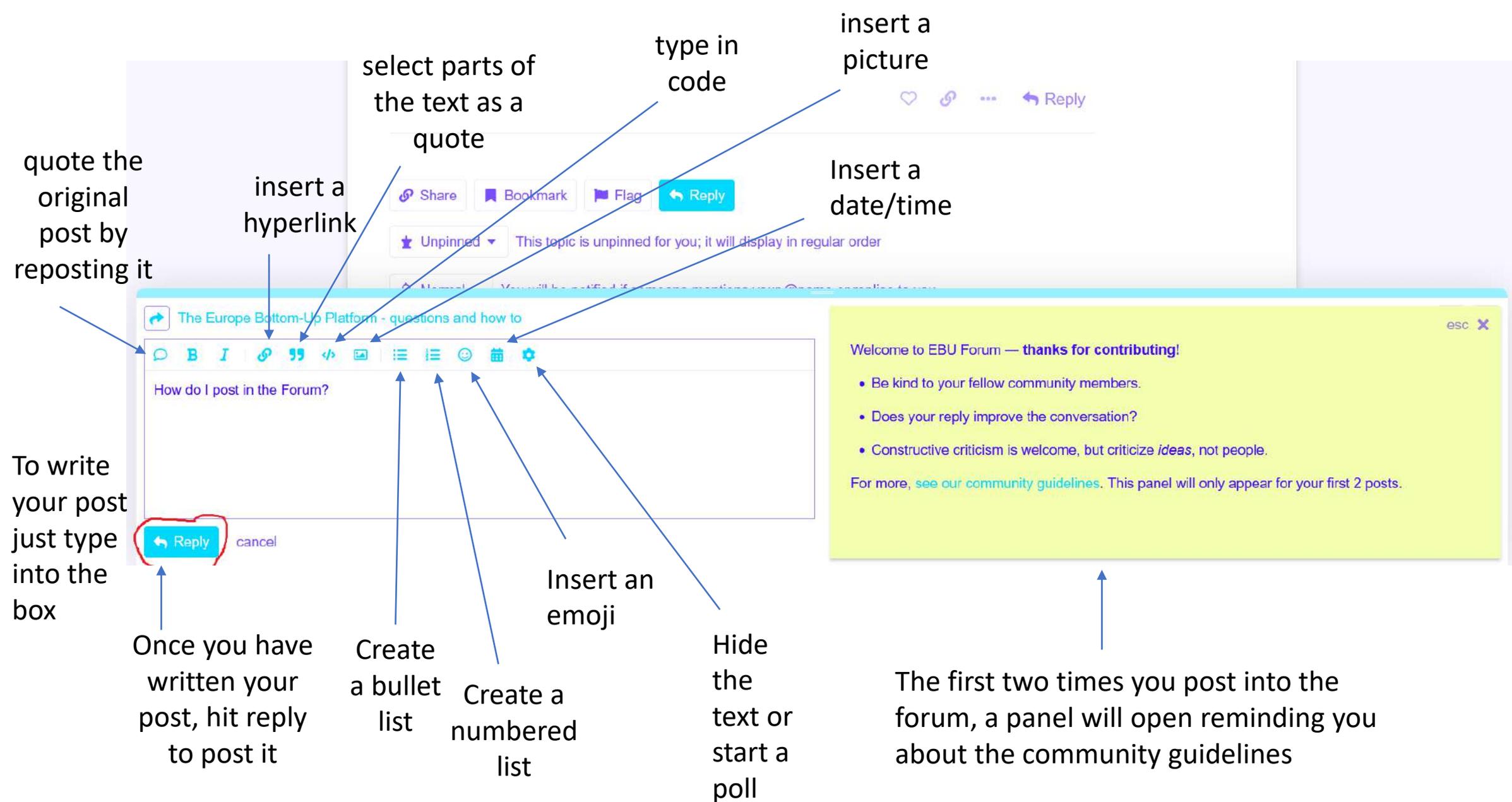
This topic is pinned globally; it will display at the top of latest and its category

Watching

You will receive notifications because you created this topic.

The icon indicates who started this thread

If you want to contribute to this discussion click on reply



quote the original post by reposting it

insert a hyperlink

select parts of the text as a quote

type in code

insert a picture

insert a date/time

To write your post just type into the box

Once you have written your post, hit reply to post it

Create a bullet list

Create a numbered list

Insert an emoji

Hide the text or start a poll

The first two times you post into the forum, a panel will open reminding you about the community guidelines

Welcome to EBU Forum — **thanks for contributing!**

- Be kind to your fellow community members.
- Does your reply improve the conversation?
- Constructive criticism is welcome, but criticize *ideas*, not people.

For more, [see our community guidelines](#). This panel will only appear for your first 2 posts.



Site Feedback



system

3 Mar 22

If you have any questions or suggestions regarding the Europe Bottom-Up platform, ask them here!

Reply

created	last reply	1	21	1
UP Mar 22	B 1m	reply	views	user

1 MONTH LATER



bojadjieva

1m

How do I post in the Forum?

Reply

Mar 22

1 / 2

Mar 22

1m ago



Reply to the whole topic

Share your post

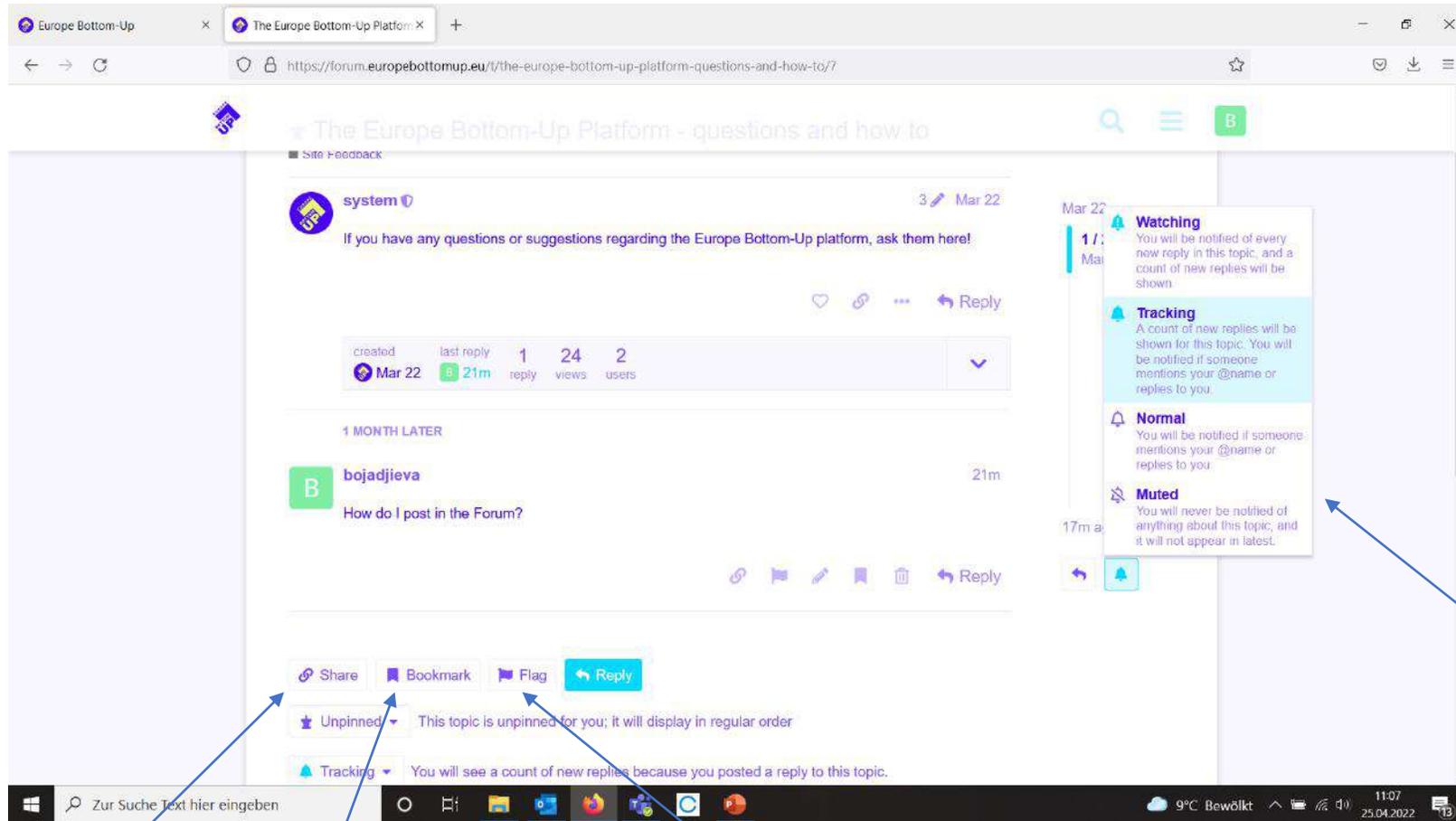
Edit your post

More menu options

Reply to this specific post

Set notifications for the post

You have successfully posted in the forum!



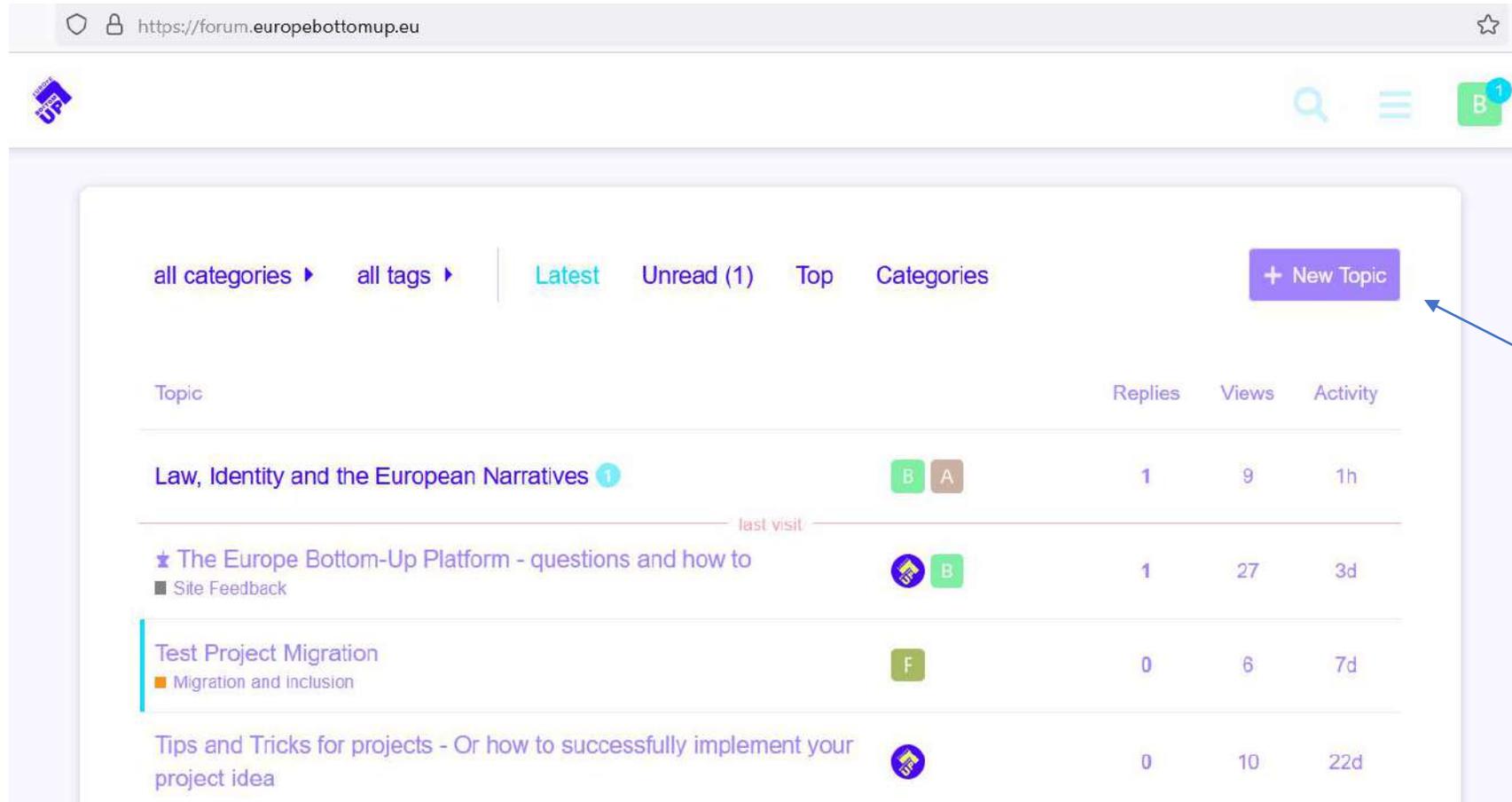
Share the post

Create a reminder to come back to the post later

Flag the post to the admins – in case it is inappropriate, offensive or off-topic

You can set different types of notifications for the post so you don't miss the answers

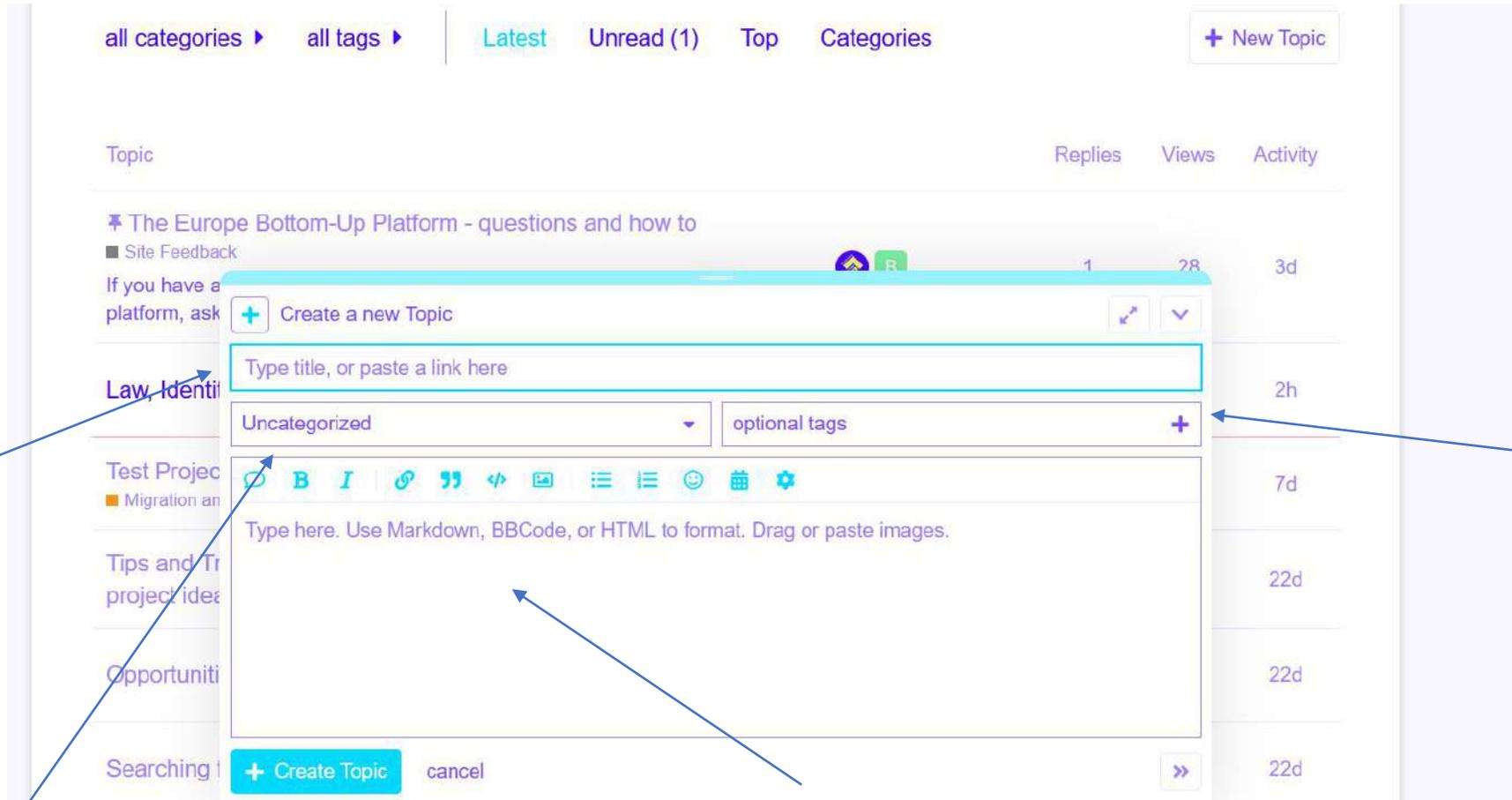
Start your own thread



The screenshot shows a web browser at the URL <https://forum.europebottomup.eu>. The forum interface includes a navigation bar with 'all categories', 'all tags', and sorting options: 'Latest', 'Unread (1)', 'Top', and 'Categories'. A purple '+ New Topic' button is located in the top right of the forum area. Below the navigation is a table of forum topics.

Topic	Replies	Views	Activity
Law, Identity and the European Narratives ¹	1	9	1h
<i>last visit</i>			
★ The Europe Bottom-Up Platform - questions and how to ■ Site Feedback	1	27	3d
Test Project Migration ■ Migration and inclusion	0	6	7d
Tips and Tricks for projects - Or how to successfully implement your project idea	0	10	22d

Start a new thread



Type the title

Choose a category

Post your new thread

Cancel or delete

Type in your text

Give your post some tags



New topic something about Europa



bojadjieva

1m

Europa europa this is about Europe



Reply

Share

Bookmark

Flag

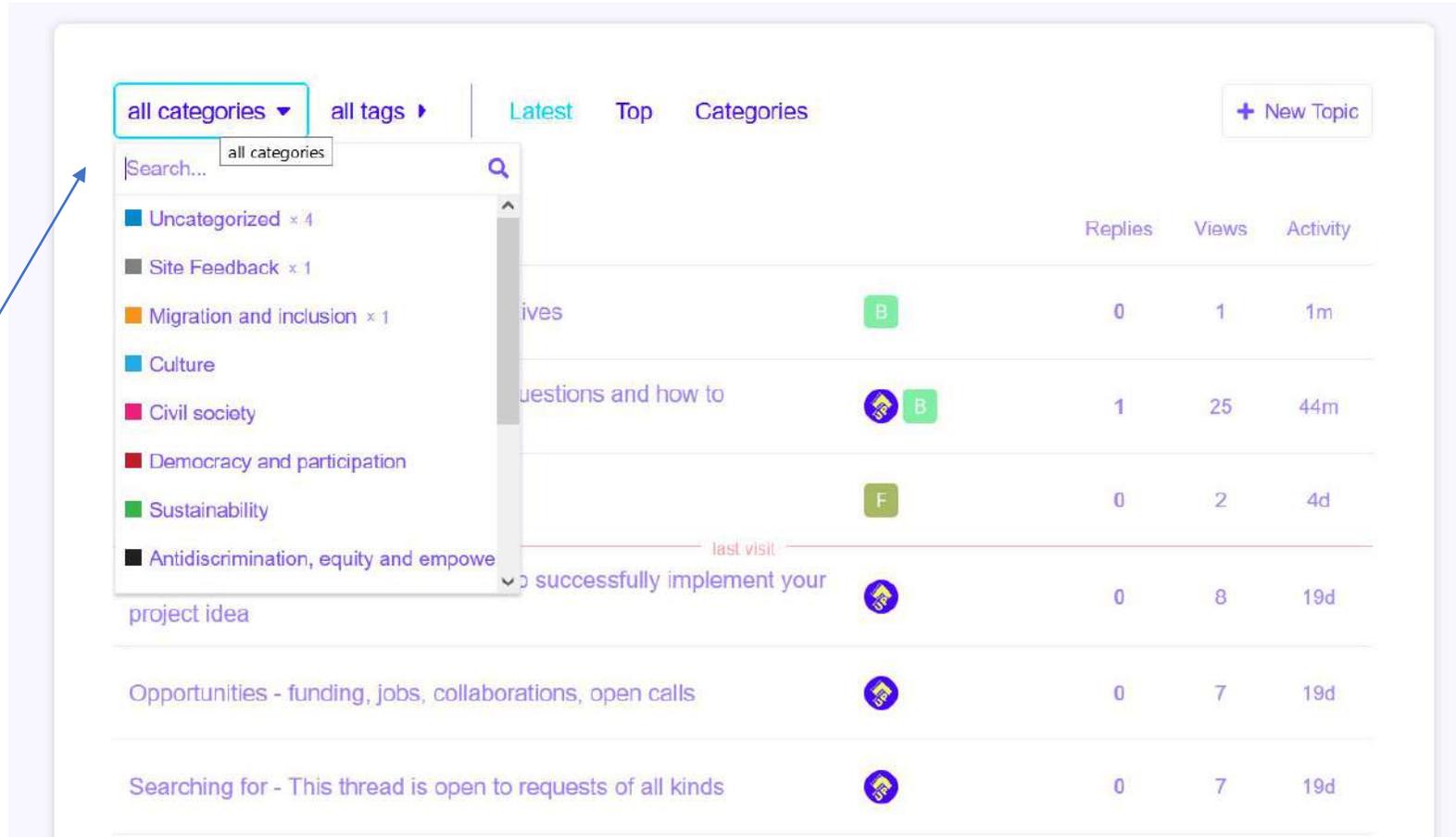
Reply

Watching

You will receive notifications because you created this topic.

You have successfully
opened your thread

On the landing page, posts are listed by latest. You can also filter them per categories using the categories drop down menu



The screenshot shows a forum interface. At the top, there is a navigation bar with a dropdown menu for 'all categories', a link for 'all tags', and sorting options for 'Latest', 'Top', and 'Categories'. A '+ New Topic' button is also present. Below the navigation, a search bar is visible. The main content area displays a list of forum posts. The first post is titled 'ives' and has 0 replies, 1 view, and was posted 1 month ago. The second post is titled 'uestions and how to' and has 1 reply, 25 views, and was posted 44 minutes ago. The third post is titled 'last visit' and has 0 replies, 2 views, and was posted 4 days ago. The fourth post is titled 'to successfully implement your project idea' and has 0 replies, 8 views, and was posted 19 days ago. The fifth post is titled 'Opportunities - funding, jobs, collaborations, open calls' and has 0 replies, 7 views, and was posted 19 days ago. The sixth post is titled 'Searching for - This thread is open to requests of all kinds' and has 0 replies, 7 views, and was posted 19 days ago. The categories dropdown menu is open, showing a search bar and a list of categories: 'Uncategorized x 4', 'Site Feedback x 1', 'Migration and inclusion x 1', 'Culture', 'Civil society', 'Democracy and participation', 'Sustainability', and 'Antidiscrimination, equity and empowe'.

	Replies	Views	Activity
ives	0	1	1m
uestions and how to	1	25	44m
last visit	0	2	4d
to successfully implement your project idea	0	8	19d
Opportunities - funding, jobs, collaborations, open calls	0	7	19d
Searching for - This thread is open to requests of all kinds	0	7	19d

You can also filter the topics according to which one has been the most discussed



all categories ▶ all tags ▶ | Latest **Top** Categories + New Topic

the most active topics in the last year, month, week or day

Topic		Replies	Views	Activity
Law, Identity and the European Narratives		0	1	2m
★ The Europe Bottom-Up Platform - questions and how to ■ Site Feedback		1	25	1h
Test Project Migration ■ Migration and inclusion		0	2	4d
last visit				
Tips and Tricks for projects - Or how to successfully implement your project idea		0	8	19d

By clicking on „Categories“,
the categories appear on the
right and you can find the
posts accordingly

all categories ▶ all tags ▶ | Latest Top **Categories** + New Topic

all topics grouped by category

Category	Topics	Latest
Uncategorized Topics that don't need a category, or don't fit into any other existing category.	4	 Law, Identity and the European Narratives 0 3m
Site Feedback Discussion about this site, its organization, how it works, and how we can improve it. Discussions about how the site works and how to use it. Technicalities.	1	  The Europe Bottom-Up Platform - questions and how to 1 1h
Migration and inclusion	1	 Test Project Migration 0 4d 
Culture	0	 Tips and Tricks for projects - Or how to successfully implement your project idea 0 19d
Civil society	0	
Democracy and participation	0	 Opportunities - funding, jobs, collaborations, open calls 0 19d

All posts
by
category



All posts
by latest



The menu gives you more options and paths to access directly categories, tags or users

The image shows a screenshot of a web browser displaying a forum page. The address bar shows the URL <https://forum.europebottomup.eu/latest>. The forum page has a navigation bar with links for "all categories", "all tags", "Latest", "Top", and "Categories". Below the navigation bar, there is a list of forum topics. A navigation menu is open on the right side of the page, showing options like "FAQ", "Latest", "Unread", "Badges", "Groups", "Categories (5 more)...", "About", and "Keyboard Shortcuts".

The forum topics listed are:

- Topic: Law, Identity and the European Narratives (User: B)
- Topic: The Europe Bottom-Up Platform - questions and how to (User: B, Site Feedback)
- Topic: Test Project Migration (User: F, Migration and inclusion, 0 replies, 2 views, 4d ago)
- Topic: Tips and Tricks for projects - Or how to successfully implement your project idea (User: B, 0 replies, 8 views, 19d ago)

The navigation menu is open, showing the following options:

- FAQ ^{new}
- Latest
- Unread
- Badges
- Groups
- Categories (5 more)...
 - Uncategorized
 - Migration and i...
 - Civil society
 - Sustainability
 - Site Feedback
 - Culture
 - Democracy an...
 - Antidiscriminat...
- About
- Keyboard Shortcuts



all categories ▶ all tags ▶ | Latest Top Categories

Topic

Law, Identity and the European Narratives



★ The Europe Bottom-Up Platform - questions and how to

■ Site Feedback



Test Project Migration

■ Migration and inclusion



0

2

4d

last visit

FAQ new

Latest

New

Unread

Top

Badges

Users

Groups

Tags

Users

Categories (5 more)...

■ Uncategorized

■ Site Feedback

■ Migration and i...

■ Culture

■ Civil society

■ Democracy an...

■ Sustainability

■ Antidiscriminat...

About

Keyboard Shortcuts



Users

Week APR 19 - APR 25 ▾

Last Updated: Apr 25, 2022 7:19 am

10 users

Username	Received	Given	Topics Created	Replies Posted	Topics Viewed	Posts
 admin	0	0	0	0	0	0
 florian Florian Weinrich	0	0	0	0	0	0
 philipp.klemm	0	0	0	0	0	0
 sara.dutch  Sara Dutch	0	0	0	0	0	0
 nele.kirchne Posted Apr 5 Joined Mar 23 Read 20m	0	0	0	0	0	0
 xailabs	0	0	0	0	0	0

On the users site you can see a list of all the users and their activity on the forum

By clicking on a username, you can message them directly

These are your notifications

These are your bookmarks

This is your inbox

all categories ▶ all tags ▶ | Latest Top Categories

Topic	Replies	Views	Activity
Law, Identity and the European Narratives	0	1	23m
★ The Europe Bottom-Up Platform - questions and how to ■ Site Feedback	1	25	1h
Test Project Migration ■ Migration and inclusion	0	2	4d
last visit			
Tips and Tricks for projects - Or how to successfully implement your project idea	0	8	19d

Notifications:
Earned 'Basic'
discobot Greetings!

Dismiss

By clicking on you profile icon, you can open the profile menu

This is your personal profile



B bojadjeva
Afrodita

[Summary](#) [Activity](#) [Notifications](#) [Messages](#) [Badges](#) [Preferences](#)

STATS

9 days visited **18m** read time **9** topics viewed **8** posts read **0** ❤️ given **0** ❤️ received **1** topic created

1 post created

TOP REPLIES

9d
[The Europe Bottom-Up Platform - questions and how to](#)

TOP LINKS

No links yet.

TOP TOPICS

6d
[New topic something about Europa](#)

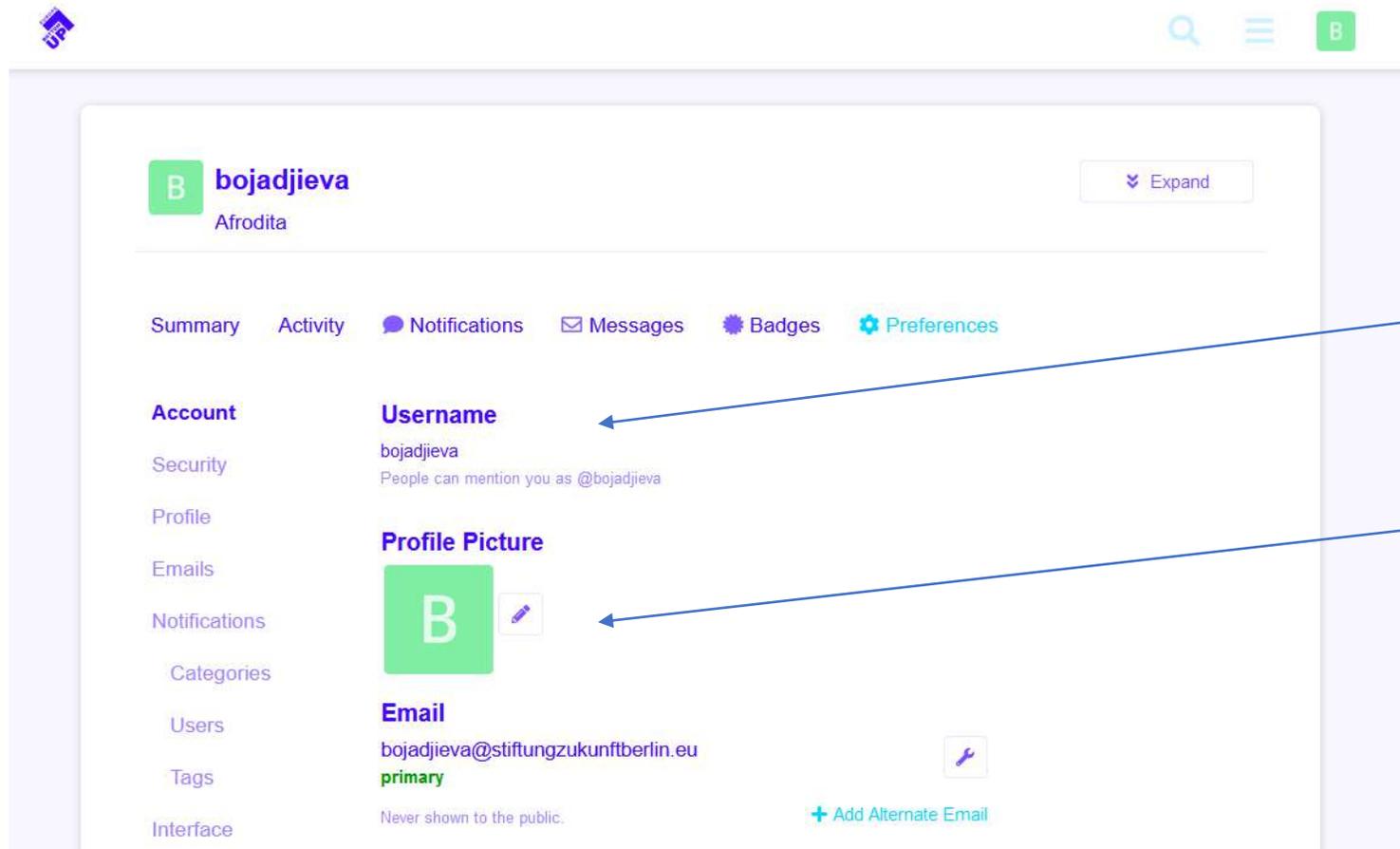
MOST REPLIED TO

No replies yet.

A dropdown menu for the user profile, containing the following items: Summary, Activity, Drafts, Preferences, Do not disturb, and Log Out. The menu is positioned over the user's profile icon in the top right corner of the page.

Your personal profile

To set up your profile, click on preferences



Set up your username

Your profile picture

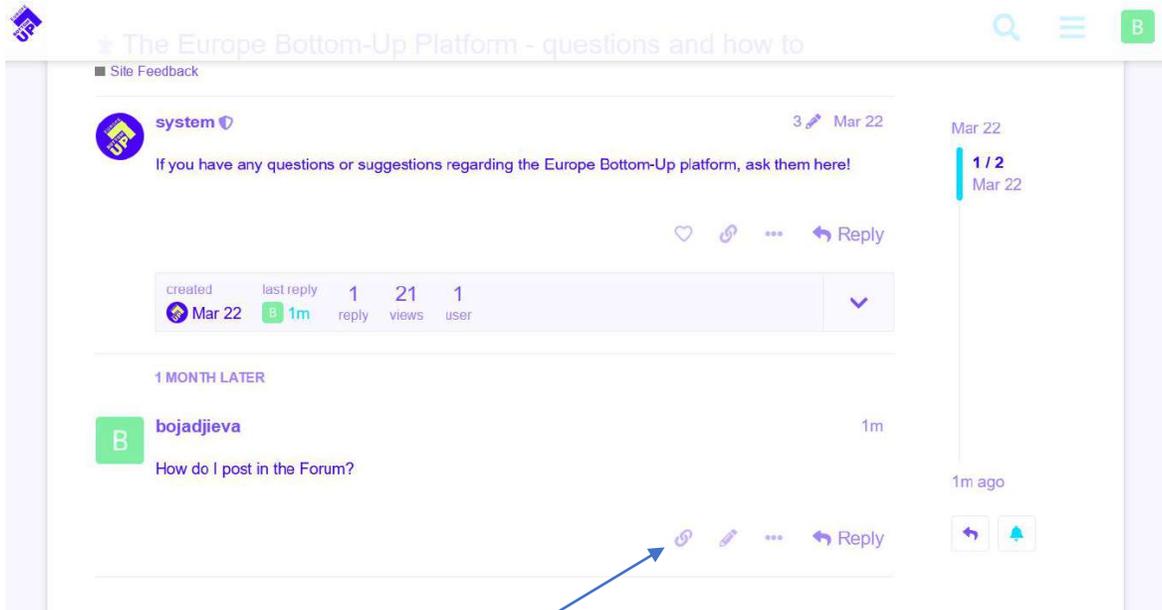
Scroll down to complete your profile and save your changes

Just click on the Europe Bottom-Up Icon to go back to the landing page of the Forum

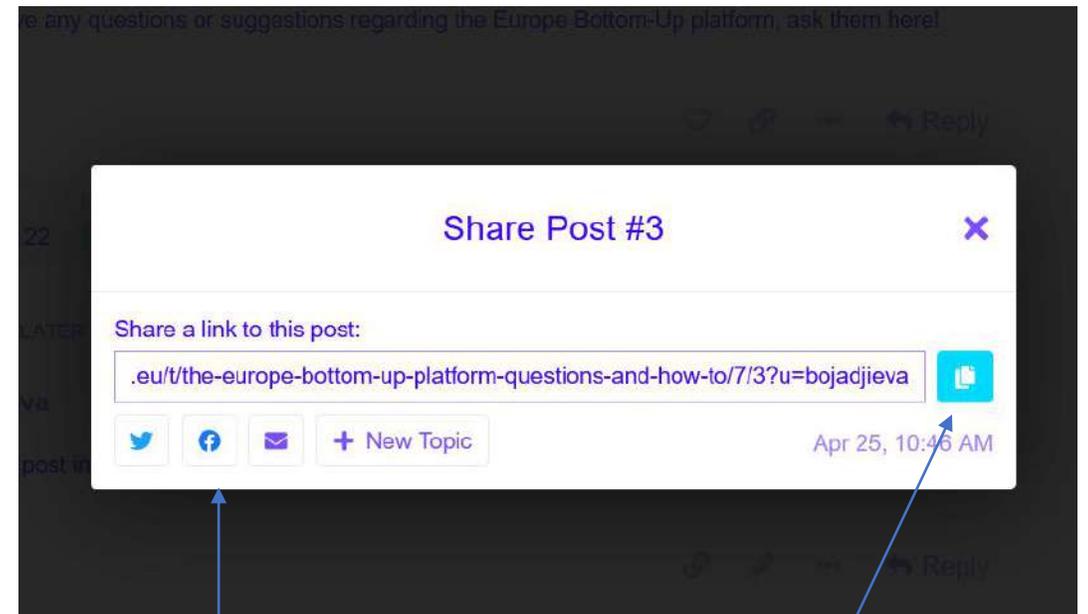
The screenshot shows a user profile page with a left sidebar and a main content area. The sidebar contains links for 'Emails', 'Notifications', 'Categories', 'Users', 'Tags', and 'Interface'. The main content area displays the user's profile information, including their email address 'bojadjeva@stiftungzukunftberlin.eu', a 'primary' status, and an 'Add Alternate Email' button. Below this is the 'Associated Accounts' section, which lists 'EBU SSO' with the same email address. The 'Name' section has a text input field containing 'Afrodita' and a note that it is optional. At the bottom of the profile section is a 'Save Changes' button. A blue arrow points from the text 'Just click on the Europe Bottom-Up Icon...' to a small icon in the top left corner of the page. Another blue arrow points from the text 'Scroll down to complete your profile and save your changes' to the 'Save Changes' button.

Scroll down to complete your profile and save your changes

Only Europe Bottom-Up! registered movers can post on the forum. However, the posts and threads can be read by non-registered users if you share the link with them



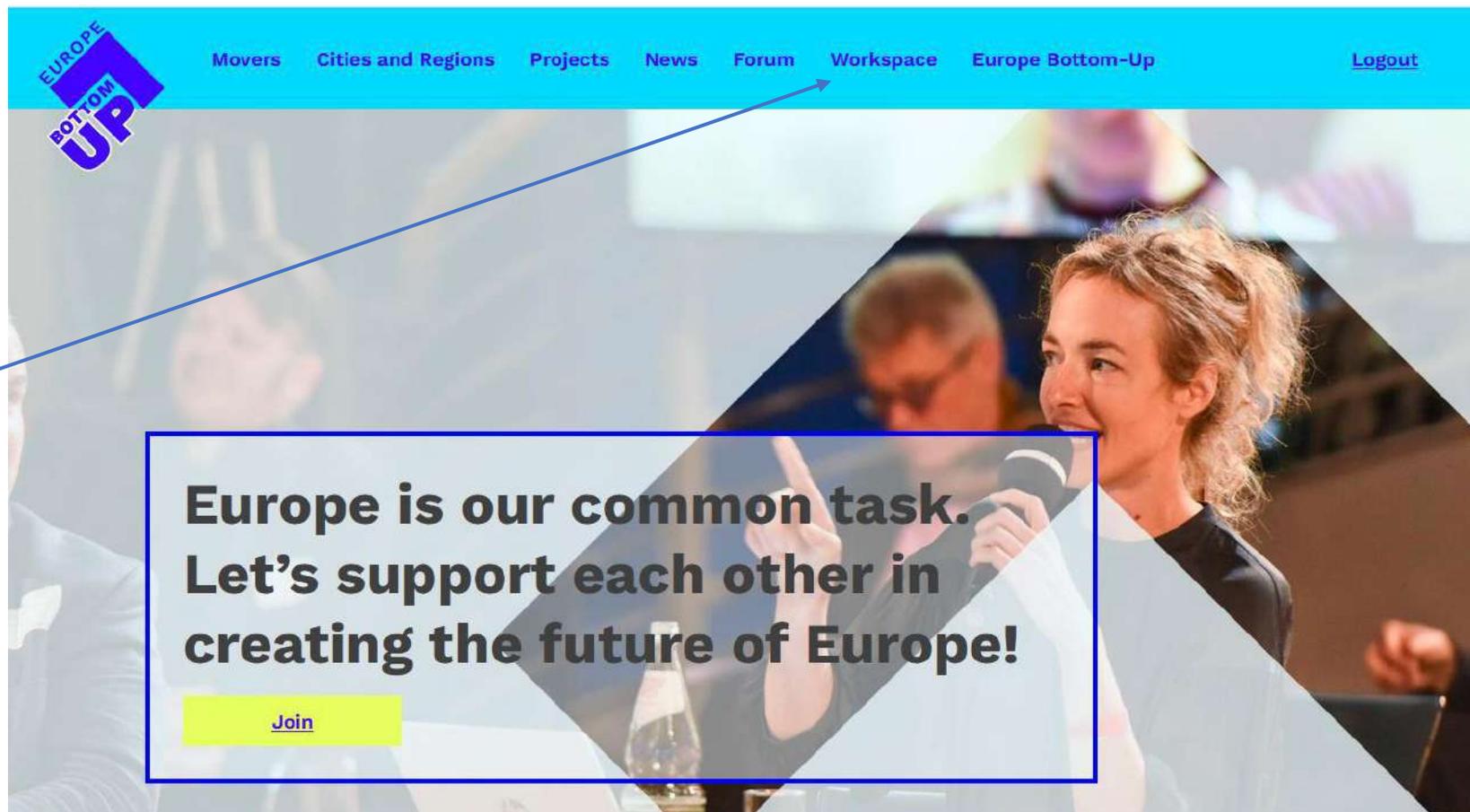
Share the post



You can share to social media or via email

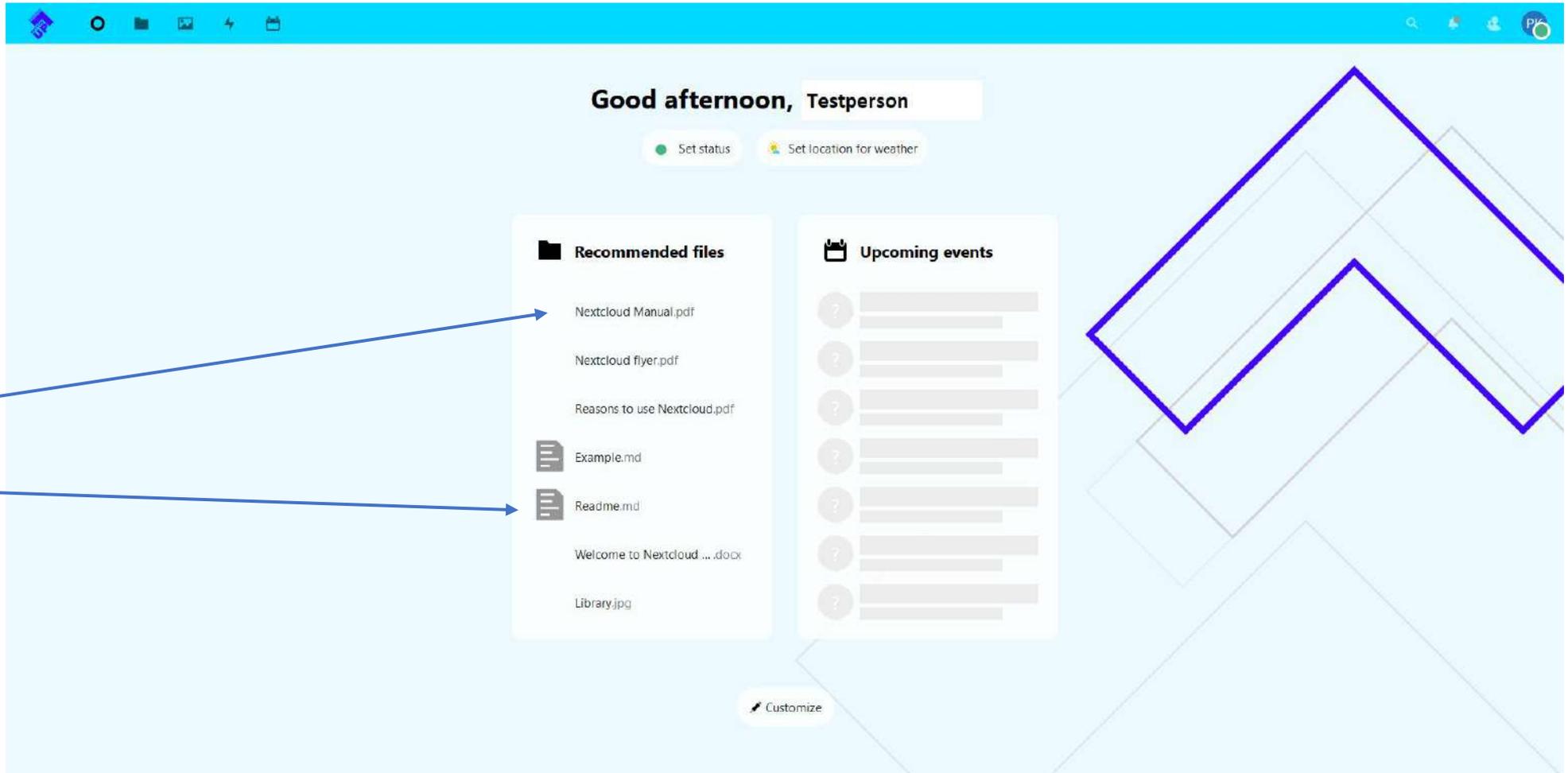
Or just copy and share the link

The workspace



Login to the
Workspace

Please read the Nextcloud manual if you have any issues using the workspace



- If you have any specific questions, check the forum under the section [The Europe Bottom-Up Platform - questions and how to](#) you might just find your answer! If the question hasn't been asked yet, ask it!
- For any other issues, do not hesitate to contact us:
contact@europebottomup.eu

We look forward to moving Europe together

